



## THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS REGULAR COUNCIL MEETING MINUTES

**June 14, 2022**

PRESENT:        Pauline Rochefort, Mayor                      Steven Trahan, Deputy Mayor  
                     Terry Kelly, Councillor                      Rick Champagne, Councillor  
                     Erika Lougheed, Councillor

STAFF            Monica L. Hawkins, Clerk                      Jason Trottier, CAO/Treasurer  
PRESENT:

**1. Call to Order**

Mayor Rochefort called the meeting to order at 6:00 p.m.

**2. Adoption of Agenda**

**2022-161**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Trahan

THAT the draft agenda presented to Council and dated the 14th day of June, 2022 be amended with the following:

- Add under item 17 - In-Camera session under Section 239(2) item (b) -

Personal matters about an identifiable individual, including municipal or local board employees regarding Fire Chief and East Ferris Resident;

- Add under item 17 - In-Camera session under Section 239(2) item (d) - Labour relations or employee negotiations regarding Rate of Pay for Public Works Department.

**Carried Mayor Rochefort**

**3. Accepting the Minutes of the Previous Meeting(s):**

- a. Approval of Council Minutes of May 24th, 2022 and Special Council Minutes of June 2nd, 2022

**2022-162**

**Moved by** Councillor Champagne

**Seconded by** Deputy Mayor Trahan

That the Minutes of the Regular Council Meeting held May 24th, 2022 and the Minutes of the Special Council Meeting held June 2nd, 2022 be adopted as circulated.

**Carried Mayor Rochefort**

**4. Business Arising from the Minutes**

None for this session

**5. Declarations of Conflict of Interest- Pecuniary Interest Thereof**

None for this session

**6. Chair's Comments:**

Mayor Rochefort welcomed back Councillor Lougheed. Council congratulated Councillor Lougheed on a campaign well ran.

**7. Delegations to Council:**

- a. Natasha Penn, Karen Jones Consulting Inc.

Natasha Penn from Karen Jones Consulting Inc. made a presentation to Council regarding the 2022 East Ferris Tradeshow

**8. Committee Reports:**

- a. Public Works and Infrastructure Committee

None for this session. Chair of Public Works advised that they will be having a meeting in the near future.

- b. Community Emergency Management Committee

None for this session

- c. Fire and Emergency Services Committee

None for this session

- d. Planning Advisory Committee

None for this session

- e. Committee of Adjustment

None for this session

- f. Recreation, Parks and Culture Committee

None for this session

- g. Economic Development Committee

None for this session

- h. Communications Committee

None for this session

- i. Municipal Office Project/Technical Advisory Committee

None for this session

**9. Board Reports:**

- a. Library Board

1. Minutes of June 6th, 2022

2. East Ferris Public Library

Councillor Lougheed reported on the Library Local History Policy

- b. Police Services Board

The Municipality will be purchasing another 100 "Slow Down" lawn signs for distribution to the residents.

**10. Departmental Reports & Resolutions:**

- a. Report No. CLERK-2022-04

**2022-163**

**Moved by** Deputy Mayor Trahan

**Seconded by** Councillor Lougheed

THAT Council for the Municipality of East Ferris accepts the recommendation from the Clerk contained in Report No. CLERK-2022-04 and that the 2022 Municipal Elections Accessibility Plan be received for information.

**Carried Mayor Rochefort**

**11. Notice of Motions**

**12. By-laws:**

- a. By-law No. 2022-30 - 1st, 2nd and 3rd Reading

**2022-164**

**Moved by** Councillor Kelly

**Seconded by** Councillor Champagne

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a By-law to authorize the Execution of an Agreement between the Corporation of the Municipality of East Ferris and Northern Ontario Heritage Fund Corporation (NOHFC) for funding of the Medical Centre, BE READ a first, second and third time, passed and numbered 2022-30;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

- b. By-law No. 2022-31 - 1st, 2nd and 3rd Reading

**2022-165**

**Moved by** Councillor Champagne

**Seconded by** Councillor Kelly

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a By-law to close and convey a part of the Road Allowance and Shoreline Road Allowance, adjacent to 106 Cedar Bay Road, described as part of the road allowance between Concession 2 and 3 lying between Lots 11 and 12 and Part of Original Shore Road Allowance in front of Lot 11 and 12, Concession 2, Part 1 Plan 36R14823, Township of East Ferris, District of Nipissing, BE READ a first, second and third time, passed and numbered 2022-31;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

- c. By-law No. 2022-32 - 1st, 2nd and 3rd Reading

**2022-166**

**Moved by** Deputy Mayor Trahan

**Seconded by** Councillor Lougheed

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a By-law to close and convey a part of the Road Allowance and Shoreline Road Allowance, adjacent to 52 Mullins Lane, described as Part of

the Road Allowance between Concession 2 and 3 lying between Lots 11 and 12 and Part of Original Shore Road Allowance in front of Lot 11 and 12, Concession 2, Part 2 & 3 Plan 36R14823, Township of East Ferris, District of Nipissing, BE READ a first, second and third time, passed and numbered 2022-32;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

- d. By-law No. 2022-33 - 1st, 2nd and 3rd Reading

**2022-167**

**Moved by** Councillor Lougheed

**Seconded by** Deputy Mayor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a By-law to close and convey all Road Allowances on Plan M-180, being Mann Ave, Canada Ave, Gibson Place, Minto Place, and all laneways with the adjacent lands being Lots 1-80 on Plan M180, described as Lots 1-80 inclusive, Plan M-180; Mann Ave Plan-M180; Canada Ave Plan M180; Minto Place Plan M180; Pt Gibson Place, between Mann Ave and Canada Ave, Plan M180; Lane Plan M180 N of Lot 9 and 16; Lane Plan M180 N of Lot 51 and 39; Lane Plan M180 N of Lot 23-30; Lane Plan M180 N of lot 63-68; Lane Plan M180 N of lot 74; Lane Plan M180 between lot 9-15 and 16-22; Lane Plan M180 between lot 51-62 and 3950; Township of East Ferris, District of Nipissing, BE READ a first, second and third time, passed and numbered 2022-33;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

- e. By-law No. 2022-34 - 1st, 2nd and 3rd Reading

**2022-168**

**Moved by** Councillor Champagne

**Seconded by** Deputy Mayor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a By-law to amend By-law No. 2019-22 under schedule "D" Fire Services with respect to the establishment and requirement of the payment of fees for information, services, activities and use of the Corporation's property, BE READ a first, second and third time, passed and numbered 2022-34;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

**13. Correspondence and Information Items:**

- a. District Municipality of Muskoka
- b. Municipality of Chatham-Kent
- c. Town of Newmarket  
Council Referred for support
- d. AMO Communications
- e. DNSSAB
- f. North Bay-Mattawa Conservation Authority
- g. Municipal Engineers Association
- h. Glenn Brophey  
Council referred to the Public Works Committee
- i. Les Compagnons  
Council approved the request from Les Compagnons and passed a resolution

**2022-169**

**Moved by** Councillor Champagne

**Seconded by** Councillor Kelly

WHEREAS a request has been received from Les Compagnons to offer to the municipality to manage the organization of a Canada Day Events on July 1<sup>st</sup>, 2022 in East Ferris;

AND WHEREAS Les Compagnons is requesting Council's permission to host a 2-hour event on Municipal Grounds located at 392 Hwy 94, Corbeil (Corbeil Park Hall) between the hours of 6:00 p.m. and 8:00 p.m. to celebrate Canada Day in East Ferris;

BE IT HEREBY RESOLVED that Council approves of this request from Les Compagnons for their planned events for Canada Day in the Municipality of East Ferris.

**Carried Mayor Rochefort**

**14. Action Items:**

- a. Approval of Correspondence and Information Circulated with the Agenda

**2022-170**

**Moved by** Deputy Mayor Trahan

**Seconded by** Councillor Lougheed

THAT Council approve the Correspondence and Information as circulated with the agenda of June 14th, 2022.

**Carried Mayor Rochefort**

- b. Referred from last Council Meeting:

1. Resolution - Delegation at AMO Conference - Ministry of Indigenous Affairs

**2022-171**

**Moved by** Deputy Mayor Trahan

**Seconded by** Councillor Champagne

THAT Council approve of a submission request for a delegation at the 2022 AMO Conference for the following:

- Ministry of Indigenous Affairs
- Ministry of Children and Community Social Services and Ministry of Education for Child Care
- Ministry of Energy - Natural Gas

**Carried Mayor Rochefort**

2. Town of Arnprior

**2022-172**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Kelly

THAT Council supports the resolution from the Town of Arnprior regarding Humanitarian efforts in Ukraine.

**Carried Mayor Rochefort**

3. Resolution

**2022-173**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Trahan

WHEREAS the Council for the Municipality has supported the resolution from the Town of Arnprior regarding the support for humanitarian efforts in Ukraine;

BE IT HEREBY RESOLVED that the Municipality of East Ferris support the Ukraine family that has been welcomed to our Municipality and make a donation to this family in the amount of \$1,000.00 through the established Go Fund Me Account.

**Carried Mayor Rochefort**

**15. Approval of Accounts Payable**

**2022-174**

**Moved by** Deputy Mayor Trahan

**Seconded by** Councillor Champagne

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated June 14th, 2022 in the amount of \$1,491,230.47.

**Carried Mayor Rochefort**

**16. Other Business**

None for this session

**17. In Camera**

Mayor Rochefort advised that Council will proceed to in-camera session to discuss matters under Section 239(2) item (d) labour relations or employee negotiations and item (b) - personal matters about an identifiable individual, including municipal or local board employees.

Mayor Rochefort stated that Clerk, Monica Hawkins will be relieved of her duties of this meeting and CAO will be taking the minutes of the in-camera session as well as the returning to the Regular Session of the Council meeting in accordance to the agenda. Clerk Monica Hawkins left the meeting.

**2022-175**

**Moved by** Councillor Champagne

**Seconded by** Councillor Kelly



THAT this meeting proceeds to In-Camera session at 7:13 p.m., under Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25 in order to address a matter pertaining to:

- Item (d) - Labour relations or employee negotiations; and
- item (b) - personal matters about an identifiable individual, including municipal or local board employees.

**Carried Mayor Rochefort**

**2022-176**

**Moved by** Councillor Champagne

**Seconded by** Councillor Kelly

THAT we do now adjourn this In-Camera meeting at 8:53 p.m. and return to our regular session of Council.

**Carried Mayor Rochefort**

**2022-177**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Trahan

WHEREAS, the Council for the Municipality of East Ferris has completed the performance evaluation of the CAO;

AND WHEREAS, the CAO's performance was rated excellent in accordance with the CAO's job description for the 2018-2022 Council term which includes the dual role of Treasurer as well as a number of additional duties;

AND WHEREAS, the CAO has successfully overseen numerous accomplishments as per the attached document entitled "Municipal Accomplishments for the 2018-2022 Term of Council;

AND WHEREAS, comparative compensation information suggests that the Municipality lags behind other municipalities in the compensation of its CAO/Treasurer;

AND WHEREAS, the Municipality is in a good financial position and funds have been earmarked in the 2022 approved budget to support a salary adjustment for the CAO;

THEREFORE Council enacts that:

- The CAO's salary be adjusted to \$170,000.00;
- The CAO's vehicle allowance be increased to \$7,500.00 + 2% annual increase.

**Carried Mayor Rochefort**

**2022-178**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Kelly

THAT Council for the Corporation of the Municipality of East Ferris accepts the Fire Chief's resignation effective July 15th, 2022.

**Carried Mayor Rochefort**

**18. Confirmatory By-Law**

- a. By-law No. 2022-35 - 1st, 2nd and 3rd Reading

**2022-179**

**Moved by** Councillor Champagne

**Seconded by** Councillor Lougheed

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a By-law to confirm the proceedings of Council from May 24th, 2022 to June 14th, 2022, BE READ a first, second and third time, passed and numbered 2022-35;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

**19. Adjournment**

**2022-180**

**Moved by** Councillor Kelly

**Seconded by** Councillor Champagne

THAT we do now adjourn at 8:59 p.m. and meet again on June 28th, 2022.

**Carried Mayor Rochefort**

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Mayor

Pauline Rochefort

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Clerk

Monica L. Hawkins