



BIBLIOTHÈQUE PUBLIQUE  
**EAST FERRIS**  
PUBLIC LIBRARY

1257 Village Road  
Astorville, ON P0H 1B0  
705-752-2042  
[library@eastferris.ca](mailto:library@eastferris.ca)

June 6<sup>th</sup> 2022

Dear Mayor and Council;

The librarians of the East Ferris Public Library recognize that the preservation of local history is important to our community's story. As a result, the Library Board has in place a Local History policy to guide staff in the collection of materials pertaining to the history of East Ferris, its inhabitants, government, environment, businesses, institutions, and organizations. The policy assigns a responsibility to develop an organized collection readily available to the public and ensures that it will strive to collect and maintain materials pertaining to local indigenous and minority cultures, historic and current.

You will find attached a copy of our Local History Policy in its entirety. We have also attached a complete list of our inventory.

Thank you for your support in our ongoing endeavours.

Kind Regards

Jennifer Laporte CEO



**East Ferris Public Library**  
**Phone:** 705-752-2042  
**Email:** [library@eastferris.ca](mailto:library@eastferris.ca)  
1257 Village Road  
Astorville, Ontario P0H 1B0  
[www.efpl.ca](http://www.efpl.ca)



## POLICY MANUAL

Policy Title:	Local History Policy	Policy Number:	OPR19
	Operations	Resolution:	2022-26
Policy Lead:	CEO	Effective Date:	04/04/2022
Application:	CEO and Board	Last Review Date:	June 2016
Approved by:		Previous Resolution:	24-16

The East Ferris Public library will collect, organize, preserve and provide access to a non-circulating collection of primary and secondary sources that document the history of East Ferris, its inhabitants, government, environment, businesses, institutions and organizations.

### Section 1: Collections

1. Staff under the supervision of the CEO or designate will be responsible for collecting and organizing materials for the local history collection.
2. The East Ferris Public Library will collect materials pertaining to the history of East Ferris and its surrounding areas. Materials include originals and reproductions. The Library will also strive to collect and maintain materials pertaining to local indigenous and minority cultures, historic and current. Items to be acquired include:
  - a) works and primary source material documenting local history and genealogy
  - b) local research
  - c) oral histories
  - d) cemetery records
  - e) municipal records
  - f) photographs and negatives
  - g) copies of photographs
  - h) monographs
  - i) historical atlases and maps
  - j) papers
  - k) brochures, pamphlets and programmes of events
  - l) personal papers, including correspondence and family bibles (related to the early settlement of the community)
3. Writings of local authors, that are not about East Ferris or the surrounding area, are subject to the ***Collection Development Policy***.
4. The library will work alone or in partnership with others to undertake the digitization of local history materials in order to provide the public with greater access to local history



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information.

### Section 2: Donations

1. The library will solicit donations of local history materials from the community and from other sources and welcomes gifts.
2. Donated materials are assessed in order to establish their suitability to the collection.
3. Some materials may be deemed to be too fragile or bulky to accept. Any problematic items will be discussed with the donor and then returned or redirected as is mutually agreed upon.
4. A record of provenance is kept on file for those items donated to the library; this clearly indicates that ownership resides with the library or is on indefinite loan from a donor.

### Section 3: Use

1. Local history materials may be used in the library only and will not circulate.
2. In special situations, a short-term loan may be arranged with the approval of the CEO.

marcEntry
2020 Calendrier Municipal Calendar
50e Anniversaire De Fondation De La Paroisse Saint-Thomas D'Aquin D'Astorville, Ontario
Ancêtres De La Famille Gravelle / by Maurice Gravelle
Astorville Celebrates--memorabilia 2015
Astorville Is Her Part Of Heaven
Astorville notre chez-nous / our home
Astorville notre chez-nous / our home
Astorville notre chez-nous / our home
Astorville-How It Got It's Name
Calendrier municipal calendar
Corbeil--Feronia
Documents Historiques-Pour Un Cinquantenaire Monographies
East Ferris 50+ Summer Games: 2018
East Ferris Senior 50+ Summer Games: 2017
East Ferris Senior 50+ Summer Games: 2019
East Ferris Winter Carnival 2012 Souvenir Program
Édition East Ferris Edition : Summer 2021
Édition East Ferris Edition : Winter 2021
Édition East Ferris Edition: Fall and Winter 2017
Édition East Ferris Edition: Fall and winter 2018
Édition East Ferris Edition: Spring and Summer 2017
Édition East Ferris Edition: Spring and Summer 2018
Édition East Ferris Edition: Summer 2019
Édition East Ferris Edition: Winter 2019
Édition East Ferris Edition: Winter 2020
History Of The Municipality of East Ferris Public Library
J.R. Booth
Journal Intime de Joseph Alphonse Levêques (1851-1935)
La Colonisation Française Et Canadienne Du Nipissing (1610-1920) / by Gaetan Gervais
La Fromagerie Perron de Saint-Prime / by Lise Fournier
Le désir de servir : les Filles de la sagesse du Canada, 1884-2018 / Chantal Gauthier, France Lord
Le Memoirs De Joseph-Alphonse Levesque--1851-1935
Les Perrons
Les Perrons / by Germaine Perron
Nipissing District Branch "Relatively Speaking" and "Public Relations" Newsletters
Paintings and Childhood Memories in Astorville, Ontario in the 1930s
Pepère Cam Un Conteur de Chez Nous / by Camille R. Perron
Perron toujours en marche de Château-Richer au Lac Saint-Jean / by Danielle Perron
Pour un Cinquantenaire
Présentation Aux Paroissiens d'Astorville le 14 Janvier 1990
Presentation To The Parish January 15, 1990 / by Beatrice Bessette
Recette Astorville Cipaille--Sea Pie
St-Thomas Aquinas Roman Catholic Church, Astorville (Formerly Levesqueville)
The History Of The Town Of Corbeil Ontario / by Dan Corbeil
Township Of East Ferris--Interesting Facts And Articles: Book #1 / by Germaine Compiled by Perron
Township Of East Ferris--Interesting Facts Articles: Book #2 / by Germaine Compiled by Perron

Une Existence dans L'Ombre du Père / by Guy Perron
Une Histoire De Famille D'Azarias et Alda Tremblay / by Raymond Tremblay
Voters' List For The Municipality Of The Township Of East Ferris For The Year 1959 (Reference Only)