

## **EAST FERRIS PUBLIC LIBRARY BOARD MEETING**

Minutes of the Virtual Public Library Board Meeting of April 4<sup>th</sup>, 2022

**PRESENT:** Joyce Effinger  
Elisha Sloan-Keats  
Erika Lougheed  
Kari Hanselman, Recording Clerk

Christine Joly  
Jennifer Laporte, CEO

**EXCUSED ABSENT:** Donna St. Martin

**OTHERS IN ATTENDANCE:** None

1. **Call to Order** – Meeting called to order at 3:59 p.m.

2. **Land Acknowledgment** – Chair Joly read the land acknowledgment

3. **Adoption of the Agenda**

Motion No. 2022-22

Moved by Joyce Effinger

Seconded by Elisha Sloan-Keats

THAT the draft agenda circulated to the Board and dated April 4<sup>th</sup>, 2022 be hereby adopted as circulated.

CARRIED

4. **Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2022-23

Moved by Elisha Sloan-Keats

Seconded by Erika Lougheed

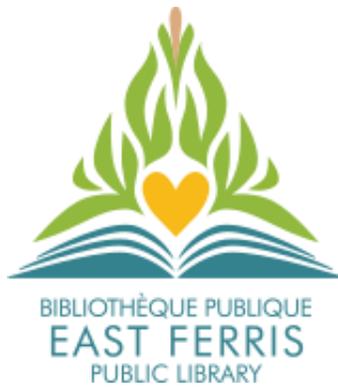
THAT the Minutes of the Regular Public Library Board Meeting held March 7<sup>th</sup>, 2022 be adopted as amended.

-Strategic goal #2, improving communications with patrons is ongoing, not completed.

CARRIED

5. **Business Arising from the Minutes:** None for this session

6. **Declaration of Conflict of Interest:** None for this session



## 7. Board Report

### a) CEO Report

Ms. Laporte reviewed the CEO Report with the Board. Updates were provided on improving digital literacy and developing a maker space. The new website is up and running.

Motion No. 2022-24

Moved by Erika Lougheed

Seconded by Joyce Effinger

Motion to approve the CEO Report dated April 4<sup>th</sup>, 2022.

CARRIED

## 8. Correspondence and Information Items: None for this session

## 9. Communication: None for this session

## 10. Action Items

### a) 2021-02 - Municipal history archiving

## 11. Approval of Accounts Payable and Financial Reports

Motion No. 2022-25

Moved by Chris Joly

Seconded Joyce Effinger

Motion to approve the accounts payables as per the Cheque Register dated February 1<sup>st</sup>, 2022 through February 28<sup>th</sup>, 2022 and the Financial Statements dated February 1<sup>st</sup>, 2022 through February 28<sup>th</sup>, 2022.

CARRIED

## 12. Other Business

### a) Local History Policy

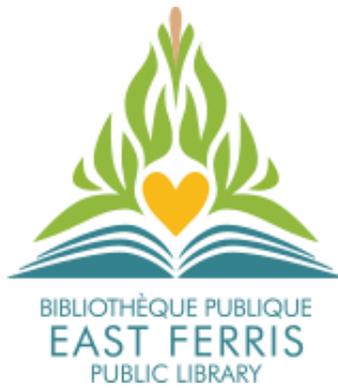
Motion No. 2022-26

Moved by Joyce Effinger

Seconded by Erika Lougheed

THAT the East Ferris Public Library approve the Local History Policy.

CARRIED



**b) Legacy Document Policy**

This item is still in progress.

**13. In-Camera:**

The Library Board proceeded to in-camera session under Section 16.1(4)(g) of the Public Libraries Act.

Motion No. 2022-27

Moved by Chris Joly

Seconded Joyce Effinger

THAT this meeting proceeds to in-camera session at 4:24 p.m. under Section 16.1(4)(g) of the Public Libraries Act, 1990 in order to address a matter pertaining to information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

CARRIED

Motion No. 2022-28

Moved by Chris Joly

Seconded Elisha Sloan-Keats

THAT we do now adjourn this in-camera session at 4:30 p.m. and return to our regular meeting.

CARRIED

**14. Adjournment**

Motion No. 2022-29

Moved by Chris Joly

Seconded by Joyce Effinger

Motion to adjourn the meeting at 4:31 p.m.

CARRIED

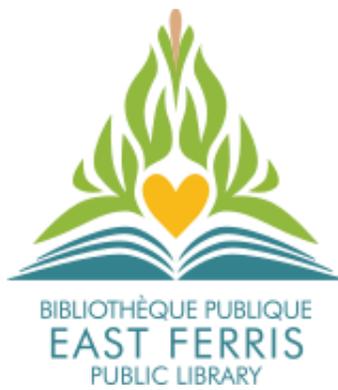
Next Regular Meeting scheduled for May 2<sup>nd</sup>, 2022 at 4:00 p.m.

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CHAIR

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RECORDING CLERK



List of Actions

Action 2021-01	Administration CEO to ensure library is up to date with accessibility standards -Updated to include information on the law and timelines	Completed
Action 2021-02	Administration CEO to look into what is required for municipal history archiving	Ongoing
Action 2021-03	Administration CEO to communicate with the LEAD Team	Completed