

# MINUTES

**Date:** Thursday, June 10, 2021  
**Time:** 1:00 p.m. – 2:00 p.m.  
**Location:** Microsoft Teams

**Meeting called by:** Louise Gagné, NBPSDHU

**Recorder:** Shari McMillan, NBPSDHU

**Type of meeting:** Municipal Leaders and Public Health

**Participants:**  
**(NBPSDHU)**  
Dr. Jim Chirico, Medical Officer of Health/Executive Officer  
Louise Gagné, Executive Director, Community Services  
Nancy Jacko, Chair, Board of Health  
Andrea McLellan, Director, COVID-19 Immunization Strategy  
Dr. Carol Zimbalatti, Public Health Physician

**Participants:**  
**(Municipalities)**  
Armour Township – Reeve Bob McPhail  
Calvin (Municipality of) – Cindy Pigeau, Clerk/Treasurer  
Carling Township – Councillor Susan Murphy  
Chisholm (Township of) – Jenny Leblond, CAO/Clerk-Treasurer  
Machar (Township of) – Mayor Lynda Carleton  
McDougall (Municipality of) – Mayor Dale Robinson  
McKellar (Township of) – Councillor Don Carmichael  
Ryerson Township – Mayor George Sterling  
Ryerson Township – Nancy Field, Deputy Clerk  
Ryerson Township – Judy Kosowan, CAO/Clerk  
Seguin Township – Mayor Ann MacDiarmid  
Strong (Township of) – Mayor Kelly Elik  
The Archipelago (Township of) – Reeve Bert Liverance  
West Nipissing (Municipality of) – Mayor Joanne Savage

**Non-members:**

**Regrets:**

- Burk's Falls (Village of) – Mayor Cathy Still
- Burk's Falls (Village of) – Nicky Kunkel, Clerk
- Callander (Municipality of) – Ashley Bilodeau, Senior Municipal Director
- Callander (Municipality of) – Mayor Robb Noon
- Chisholm (Township of) – Mayor Gail Degagne
- Kearney (Town of) – Mayor Carol Ballantyne
- Magnetawan (Municipality of) – Mayor Sam Dunnett
- Magnetawan (Municipality of) - Deputy Mayor Tim Brunton
- Magnetawan (Municipality of) – Kerstin Vroom, CAO/Clerk
- McKellar (Township of) – Mayor Peter Hopkins
- Nipissing (Township of) – Mayor Tom Piper
- North Bay (City of) – Mayor Al McDonald
- Parry Sound (Town of) - Mayor Jamie McGarvey
- Perry (Township of) – Mayor Norm Hofstetter
- Powassan (Municipality of) – Mayor Peter Mclsaac
- Powassan (Municipality of) – Ben Mousseau, EMC/Protective Services
- South River (Village of) – Deputy Mayor Doug Sewell
- Sundridge (Village of) – Nancy Austin, Clerk Administrator
- Whitestone (Municipality of) – Michelle Hendry, CAO/Clerk
- Whitestone (Municipality of) – Mayor George Comrie

ITEM	RESPONSIBLE
<p><b>CALL TO ORDER</b></p> <p>The meeting was called to order by Louise Gagné at 1:00 p.m.</p>	
<p><b>ROLL CALL AND INTRODUCTIONS</b></p> <p>Roll call and introductions were made</p>	

ITEM	RESPONSIBLE
<p><b>APPROVAL OF AGENDA</b></p> <p>The agenda was approved, as circulated</p>	
<p><b>APPROVAL OF MINUTES</b> (<i>May 27, 2021</i>)</p> <p>The minutes, dated May 27, 2021, were approved, as circulated</p>	
<p><b>REVIEW OF ACTION ITEMS</b></p> <p>As per action item from last meeting, Louise forwarded link via email to a survey to be completed by June 16 to gain participants' input with respect to how the bi-weekly meetings may be improved.</p>	
<p><b>COVID-19 CASE AND SITUATION UPDATE</b></p> <p>Dr. Chirico provided the following update:</p> <ul style="list-style-type: none"> <li>▪ As of tomorrow, June 11, at 12:01 a.m., the province will be entering <b>Step 1</b> of the <b>Roadmap to Reopen</b></li> <li>▪ As per Step 1, some restrictions will be lifted and outdoor gatherings of up to 10 people will be permitted</li> <li>▪ Also as per Step 1, non-essential businesses can open at 15% capacity. Outdoor patios may operate with some restrictions.</li> <li>▪ Individuals are encouraged to continue to be cautious of COVID-19 and its variants, including the Delta variant (originating in India)</li> </ul> <p>Louise Gagne provided the following update:</p> <ul style="list-style-type: none"> <li>▪ In the last 7 days, 17 new cases</li> <li>▪ Total case count 472, with 303 in Nipissing District and 169 in District of Parry Sound</li> <li>▪ Currently 22 active cases, of which 2 are the Alpha Variant of Concern</li> <li>▪ Provincial daily case totals under 500 as of this week</li> <li>▪ Over the last 7 days this district has seen clusters of cases with most frequent exposure being community acquired (the individual is not sure where they have been exposed to COVID-19)</li> <li>▪ Currently 2 active cases in hospital</li> <li>▪ The province announced that schools may organize brief outdoor end-of-year celebrations and graduations for public and private elementary and high schools</li> <li>▪ The Health Unit is launching a <a href="#">COVID-19 Guide to Summer Activities webpage</a> (how to host gatherings in a safer way, enjoy outdoor sports and activities, beaches, playgrounds, boating, garage sales, and more)</li> </ul>	

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<ul style="list-style-type: none"> <li>▪ The Health Unit has a new <a href="#">Summer Camps and COVID-19 webpage</a> that will be updated regularly as the province continues to move through the stages of the Roadmap to Reopening. The page provides day camp and overnight camp guidance for parents and camp operators. Questions may be directed to the Health Unit’s call centre.</li> <li>▪ <b>Question:</b> There is a provincial park within our municipality. Individuals have been inquiring whether washroom facilities will be open this year. <ul style="list-style-type: none"> <li>○ Due to the fact that provincial parks are officially open, amenities within the parks should also be open</li> </ul> </li> </ul>	
<p><b>LOCAL COVID-19 VACCINATION UPDATE</b></p> <p>Andrea McLellan provided the following update:</p> <ul style="list-style-type: none"> <li>▪ 70% of adults that are 18 years and older in the district have received at least one dose of COVID-19 vaccine</li> <li>▪ 8% of individuals that are 18 years and older are fully vaccinated with two doses</li> <li>▪ 24% of youth, 12-17 years of age, are now vaccinated or are scheduled to receive vaccine</li> <li>▪ As of 3 p.m. yesterday, there have been 82,729 vaccinations provided in the district</li> <li>▪ As of Monday, individuals 70 years of age and older, as well as individuals who have received their first dose of COVID-19 vaccine on or before April 18, are now eligible to schedule their second dose appointment</li> <li>▪ The Health Unit issued a public service announcement to notify the public of a glitch in the provincial booking system resulting in some individuals having second dose appointments booked on dates when clinics are not scheduled. It is recommended that everyone visit the Health Unit’s website to ensure that their clinic date and time coincide with the district’s vaccine clinics.</li> <li>▪ Individuals can change appointments online at <a href="https://covid-19.ontario.ca/book-vaccine/">https://covid-19.ontario.ca/book-vaccine/</a> or by calling the <b>provincial booking line at 1-833-943-3900</b></li> <li>▪ Youth aged 12-17 may continue to schedule appointments in the youth clinics or the regular mass vaccination clinics across the district</li> <li>▪ Andrea provided that the group may be receiving questions about appointments within their respective municipalities. As soon as the Ministry announced on Monday that additional groups were now eligible to receive their second dose, every single appointment filled up until July 3. In response to that, a significant number of appointments have been added over the next few weeks, including a few more appointments in the first week of July.</li> </ul>	

ITEM	RESPONSIBLE
<p><b>ROUNDTABLE QUESTIONS AND ANSWERS</b></p> <ul style="list-style-type: none"> <li>▪ <b>Question:</b> A camp director in Seguin has inquired about accessibility of second doses for camp staff and I would anticipate that other camp directors will have the same question                             <ul style="list-style-type: none"> <li>○ Camp staff may book into one of the clinics. Because they are working within our district, they can definitely schedule an appointment in one of the available clinics.</li> <li>○ <b>Action:</b> The item will be included within the camp guide on the Health Unit’s website</li> </ul> </li>   <li>▪ Louise thanked the group for their ongoing support in promoting public health measures within their communities</li> </ul>	<p>L. Gagné</p>
<p><b>DATE, TIME, LOCATION OF NEXT MEETING</b></p> <p>Next meeting is scheduled for Thursday, June 24, 2021 at 1:00 p.m.</p>	
<p><b>ADJOURNMENT</b></p> <p>The meeting adjourned at 1:18 p.m.</p>	

For Minutes only:

Louise Gagné

Chairperson/Designate

Shari McMillan

Recorder

Date Minutes Approved (yyyy/mm/dd)

\*Approved changes to the minutes, if necessary, have been noted in red font.