
7 MINUTES OF PROCEEDINGS

REGULAR BOARD MEETING – DECEMBER 16, 2020
12:00 PM VIA ZOOM (or directly following the Finance and Administration Committee)

MEMBERS PRESENT:

Councillor Mac Bain – (North Bay)

Councillor Terry Kelly (East Ferris)

Councillor Mark King - Chair (North Bay)

Councillor Chris Mayne (North Bay)

Councillor Dave Mendicino (North Bay)

Mayor Dan O’Mara (Temagami) **Councillor Dan Roveda Vice Chair (West Nipissing)** Councillor Scott Robertson (North Bay) Councillor Bill Vrebosch (North Bay)

Mayor Jane Dumas (South Algonquin)

REGRETS:

Mayor Dean Backer (East Nipissing)

Representative Amanda Smith (Unincorporated)

STAFF ATTENDANCE: Catherine Matheson, CAO

Marianne Zadra, Executive Coordinator and Communications

Melanie Shaye, Director of Corporate Services

David Plumstead – Manager Planning, Outcomes & Analytics

Justin Avery, Manager of Finance

Stacey Cyopeck, Manager, Housing Programs

Pierre Guenette, Manager, Housing Operations

Lynn Demore-Pitre, Director, Children’s Services

Michelle Glabb, Director, Social Services and Employment

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Dawn Carlyle, Project Manager
Saxon Yanta, Contract and Purchasing Specialist
CALL TO ORDER Resolution No. 2020-130

Moved by: Dave Mendicino

Seconded by: Dan O'Mara

Resolved THAT the Board of Directors accepts the Roll Call as read by the Recording Secretary for the Regular Board meeting of December 16, 2020 at 1:59 PM.

The regular Board Meeting was called to order at 1:59 PM by Chair Mark King.

Carried.

DECLARATION OF CONFLICTS OF INTEREST

Bill Vrebosch declared a conflict of interest in the Budget discussion as this item may involve a family member (daughter) who is on staff. Mac Bain declared a conflict in the Budget discussion as his employer receives funding for indigent funerals.

CHAIR'S REMARKS

The Chair welcomed everyone to the last Board meeting of 2020 and reflected on the challenges posed by the Covid-19 pandemic, which showed how resilient members and staff have proven to be. He thanked everyone for their contributions. He noted the challenges, in particular relating to sheltering homeless people, and partnerships with Nipissing Mental Health and Housing Services and North Bay Indigenous Friendship Centre for providing warmth and services to this vulnerable population. He commended staff for developing a realistic budget, and noted he looks forward to the upcoming new year.

ADOPTION OF THE AGENDA

Resolution No. 2020-131

Moved by: Dan Roveda

Seconded by: Scott Robertson

That the Board accepts the agenda for the Regular Board meeting of December 16, 2020.

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Carried.

**APPROVAL OF MINUTES
Resolution No. 2020-132-A**

Moved by: Jane Dumas
Seconded by: Mac Bain

THAT the Board adopts the minutes of the proceedings of the Regular Board meeting of November 25, 2020.

Carried.

Resolution No. 2020-132-B

Moved by: Dan O'Mara
Seconded by: Dan Roveda

***Resolved* THAT the Board adopt the minutes of the proceedings of the Finance and Administration Committee meeting of November 25, 2020.**

Carried.

DELEGATIONS

There were no delegations.

CAO VERBAL UPDATE

Resolution No. 2020-133

Moved by: Terry Kelly
Seconded by: Dan O'Mara

That the District of Nipissing Social Services Administration Board (DNSSAB) receives the CAO Report for December 16, 2020.

CAO Catherine Matheson thanked Chairs and members for their support through a tough year. She talked briefly about the budget, indicating she also looks forward to strategic planning in 2021 and setting the vision for the next 20 years. She talked about ongoing projects, noting the mental health and addictions needs in the community, housing development as a priority of the Board, and the Community Safety and Well Being Plan being prepared for the City of North Bay to be delivered in 2021. She also noted that in 2021 OW modernization will be closely monitored.

Carried.

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CONSENT AGENDA

Moved by: Jane Dumas **Seconded by:** Bill Vrebosch

THAT the Board receives for information purposes Consent Agenda items 7.1 to 7.4.

7.1 B25-20 Rural Ontario Municipalities Association (ROMA) Virtual Conference 2021

7.2 EMS05-20 Community Paramedicine Funding

7.3 EMS06-20 Paramedic Bell

7.4 HS40-20 Shelter Statistics

Carried

MANAGER'S REPORTS

FA17-20 2021 Proposed Budget – (As Approved at Finance and Administration Committee)

RESOLUTION: #2020-135 Moved by: Dave Mendicino **Seconded by:** Dan Roveda

Resolved THAT the Board of Directors accepts the 2021 Proposed Budget report FA17-20, as previously approved through resolutions FA #2020-18-A, FA #2020-18-B, FA #2020-18-C, and FA #2020-18-D.

Conflicts for Bill Vrebosch (FA #2020-18-A) and Mac Bain (FA #2020-18-B) were noted once again. There was discussion about the current lack of operational dollars for the low barrier shelter and the need to contribute to housing reserves.

Carried

B27-20 Strategic Plan – Mission, Values and Goals

RESOLUTION: #2020-136

Moved by: Scott Robertson

Seconded by: Chris Mayne **MOTION: #2020-134**

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THAT the District of Nipissing Social Services Administration Board (DNSSAB) receives the first draft of the strategic plan for approval, including the vision, mission, values, and goals.

Dave Plumstead Dave provided members with an overview of his report and asked for approval to move ahead based on this foundation which is based on input from the board and other stakeholders. He highlighted the Vision and the focus on the Mission Statement which speaks to sustainability and core services. The Goals are new and include seamless access and continuous learning. Dave informed the Board the next step is setting the Board priorities and strategic areas of focus. A finished version of the plan will be ready early in the new year.

Carried

B26-20 Approval of NDHC By Laws

RESOLUTION: #2020-137

Moved by: Dave Mendicino **Seconded by:** Chris Mayne

THAT the District of Nipissing Social Services Administration Board (DNSSAB) approve the NDHC Board By-law #1 and By-law #2 amendments by resolution; as Service Manager and Shareholder of the Nipissing District Housing Corporation (NDHC).

Carried

Move in Camera

RESOLUTION: #2020-138

Moved by: Dan Roveda **Seconded by:** Mac Bain

THAT the District of Nipissing Social Services Administrative Board (DNSSAB) moves in-camera at 2:25 PM to discuss matters involving Labour Relations and instruction to be applied to a negotiation.

Carried.

IN CAMERA MINUTES ARE FILED SEPARATELY

Adjourn In Camera

RESOLUTION: #2020-139

Moved by: Dan O'Mara

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Seconded by: Jane Dumas

That the District of Nipissing Social Services Administrative Board (DNSSAB) adjourns in-camera at 2:57 PM.

Carried.

Approve in Camera

RESOLUTION: #2020-140

Moved by: Chris Mayne **Seconded by:** Scott Robertson

That the District of Nipissing Social Services Administrative Board (DNSSAB) approves the action/direction agreed to in-camera.

Carried.

NEW BUSINESS

Meeting Calendar 2021

RESOLUTION: #2020-141 Moved by: Terry Kelly **Seconded by:** Jane Dumas

That the Board approves the potential meeting dates as noted in the 2021 Board Meeting Calendar as per Section C; 14.5 of the DNSSAB By Laws.

NEXT MEETING DATE

Wednesday, January 27, 2020 directly following the adjournment of the Community Service Committee.

ADJOURNMENT

Resolution No. 2020-142

Moved by: Bill Vrebosch

Seconded by: Terry Kelly

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RESOLVED that the Board meeting be adjourned at 3:00 PM.

Carried.

MARK KING

CHAIR OF THE BOARD

CATHERINE MATHESON

SECRETARY OF THE BOARD

Minutes of Proceedings Recorder: Marianne Zadra, Executive Coordinator