



**THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS
REGULAR COUNCIL MEETING MINUTES**

October 27, 2020

PRESENT: Pauline Rochefort, Mayor Erika Lougheed, Councillor
Mike Voyer, Deputy Mayor Steven Trahan, Councillor
Terry Kelly, Councillor

STAFF PRESENT: Monica L. Hawkins, Clerk Jason Trottier, CAO/Treasurer

1. Call to Order

Mayor Rochefort called the meeting to order and welcomed everyone in attendance, as well as the public watching the meeting from livestream.

2. Adoption of Agenda

Mayor Rochefort mentioned to Council and public that under item 16 "Other Business" of the agenda; a motion was prepared regarding public participation during COVID-19 Pandemic.

2020-261

Moved by Councillor Trahan
Seconded by Councillor Kelly

THAT the draft agenda presented to Council and dated the 27th day of October be adopted as circulated.

Carried Mayor Rochefort

3. Accepting the Minutes of the Previous Meeting(s):

a. Adoption of the minutes as follows:

2020-262

Moved by Councillor Lougheed
Seconded by Deputy Mayor Voyer

THAT the minutes of the Regular Meeting of Council held October 13th, 2020 be adopted as circulated.

Carried Mayor Rochefort

4. Business Arising from the Minutes

None for this session

5. Declarations of Conflict of Interest

None for this session

6. Chair's Comments:

Mayor Rochefort advised that the East Ferris Remembrance Day Ceremony scheduled for November 9th, 2020 at the East Ferris Cenotaph had been cancelled due to COVID-19. Citizens are welcome to take part in the virtual celebration November 11th, 2020. Mayor Rochefort also congratulated Council for the New Municipal Logo. There has been a lot of positive feedback received about the New Municipal Logo.

7. Delegations to Council:

No delegations received for this session of Council. Mayor Rochefort did mention to the public in attendance; if they wished to address Council to raise their hand and with Council's consent they would be allowed to present for a duration of 5 minutes in accordance with the Municipal Procedural By-law.

8. Committee Reports:

a. Public Works and Infrastructure Committee

Minutes of meeting held October 23rd, 2020 will be presented to Council at the November 10th meeting

b. Community Emergency Management Committee

None for this session

c. Fire and Emergency Services Committee

None for this session

d. Planning Advisory Committee

1. Minutes - Meeting of October 21st, 2020

2. Resolution(s) from minutes

2020-263

Moved by Deputy Mayor Voyer

Seconded by Councillor Lougheed

WHEREAS no public input was received during the public meeting of the Planning Advisory Committee Meeting held October 21st, 2020 regarding File No. LSRA-2020-02, Ryan Sohm on behalf of Robyn Sandford;

AND WHEREAS the Planning Advisory Committee recommended to Council through their resolution No. 2020-26 of October 21st, 2020 that the request made by Ryan Sohm on behalf of Robyn Sandford to close and purchase the original shoreline road allowance abutting 431 Centennial Crescent be approved to proceed in accordance with applicable regulations, policies and procedures set out in By-law No. 2015-35;

BE IT HEREBY RESOLVED that Council approves of this recommendation.

Carried Mayor Rochefort

e. Committee of Adjustment

1. Minutes - October 21st, 2020

f. Recreation, Parks and Culture Committee

None for this session

- g. Economic Development Committee
 - 1. Minutes - October 21st, 2020
- h. Communications Committee

Minutes of meeting held October 26th, 2020 will be presented to Council at the November 10th meeting
- i. East Ferris Centennial Celebration Committee

Meeting scheduled for November 3rd, 2020
- j. Municipal Office Project/Technical Advisory Committee
 - 1. Minutes - October 19th, 2020

9. Board Reports:

- a. Library Board

None for this session
- b. Police Services Board
 - 1. Applications received to fulfill board member

2020-264

Moved by Councillor Trahan

Seconded by Councillor Kelly

THAT Council appoint Maizie Alexander to fill the Municipal vacancy on the Police Services Board up to the end of the term of Council.

Carried Mayor Rochefort

10. Departmental Reports & Resolutions:

- a. Report No. R-2020-06 - Antoine Boucher, Director of Public Works

2020-265

Moved by Councillor Kelly

Seconded by Deputy Mayor Voyer

THAT Council of the Municipality of East Ferris accepts the recommendations from the Municipal Engineer contained in Report No. R-2020-06 as follows:

- 1. That Council for the Municipality of East Ferris pass a by-law assuming One Mile Road as an open but unmaintained municipal road;
- 2. That Council for the Municipality of East Ferris does not extend curbside garbage and recycling services or road maintenance services to the residents of One Mile Road at this time;
- 3. That Council for the Municipality of East Ferris consider the request to upgrade One Mile Road to municipal standards and authorize staff to proceed with a road design and cost estimate, and prepare a report to Council for consideration prior to adopting the 2021 capital budget.

Carried Mayor Rochefort

11. Notice of Motions

- a. Notice of Motion submitted by Councillor Lougheed

NOTICE OF MOTION PREPARED BY COUNCILLOR LOUGHEED WAS PRESENTED TO COUNCIL

2020-266

Moved by Councillor Lougheed

Seconded by Councillor Kelly

NOTICE OF MOTION PREPARED BY COUNCILLOR LOUGHEED

WHEREAS two applications were submitted to sit on the Parks, Recreation and Culture Committee;

AND WHEREAS motion No. 2020-246 of October 13th, 2020 resulted in a tie vote;

AND WHEREAS there is still a remaining vacancy on the Parks, Recreation and Culture Committee;

BE IT HEREBY RESOLVED that Council appoint Wendy Joyce St. Denis to fulfill the vacancy on the Parks, Recreation and Culture Committee until the end of the term of Council.

Carried Mayor Rochefort

12. By-laws:

- a. By-law No. 2020-40 - 1st & 2nd Reading

2020-267

Moved by Deputy Mayor Voyer

Seconded by Councillor Trahan

THAT By-law No. 2020-40 being a By-law to establish a Council-Staff Relations Policy be read a first and second time this 27th day of October, 2020.

Carried Mayor Rochefort

2020-268

Moved by Councillor Lougheed

Seconded by Councillor Trahan

THAT By-law No. 2020-40 being a By-law to establish a Council-Staff Relations Policy be read a third time and passed this 27th, day of October, 2020;

AND THAT said By-Law be signed by the Mayor and Clerk, and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

13. Correspondence and Information Items:

- a. City of St. Chatharines
- b. Township of Blandford-Blenheim
- c. Township of Lake of Bays
- Councillor Kelly requested for support for the next Council Meeting
- d. AMO Communications
- e. North Bay Regional Health Centre

14. Action Items:

- a. Approval of Correspondence and Information circulated with agenda

2020-269

Moved by Councillor Trahan

Seconded by Deputy Mayor Voyer

THAT Council acknowledge the correspondence and information as circulated with the agenda and dated the 27th day of October, 2020.

Carried Mayor Rochefort

- b. Resolution:

2020-270

Moved by Deputy Mayor Voyer

Seconded by Councillor Lougheed

WHEREAS Council for the Corporation of the Municipality of East Ferris passed resolution # 2020-217 at a Special Council Meeting on September 8th, 2020 authorizing staff to work with VS Group on modernizing our brand and ensuring it is useable for a number of applications including designs for stationary elements, PowerPoint templates, report covers, and clothing mock-ups;

AND WHEREAS staff have worked with VS Group to produce a Brands Standards Manual for the purpose of ensuring that all parties use our brand elements consistently and for guiding the using of our brand name, logos, typefaces and other design elements in advertisements, brochures, newsletters, and online communications;

BE IT HEREBY RESOLVED that Council accepts the 2020 Brand Standards Manual as prepared by VS Group.

Carried Mayor Rochefort

15. Approval of Accounts Payable

2020-271

Moved by Councillor Trahan

Seconded by Councillor Lougheed

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated October 27th, 2020 in the amount of \$204,520.44.

Carried Mayor Rochefort

16. Other Business

At the start of the meeting, Mayor Rochefort advised that a motion was being brought forward under item 16 "Other Business" regarding public participation at Council meetings during the COVID-19 Pandemic.

2020-272

Moved by Councillor Kelly

Seconded by Deputy Mayor Voyer

WHEREAS the Province of Ontario has entered the second wave of COVID-19;

AND WHEREAS Council deems it necessary to limit contact at meetings to ensure the health and safety of the public and staff;

BE IT HEREBY RESOLVED that all future meetings be held electronically for public participation until December 31st, 2020.

Carried Mayor Rochefort

17. In Camera (if required)

18. Confirmatory By-Law

- a. By-law No. 2020-41 - 1st, 2nd & 3rd Reading

2020-273

Moved by Councillor Trahan

Seconded by Deputy Mayor Voyer

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session; BE IT HEREBY RESOLVED THAT a By-law to confirm the proceedings of Council from October 13th, 2020 to October 27th, 2020, BE READ a first, second and third time, passed and numbered 2020-41;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

19. Adjournment

2020-274

Moved by Deputy Mayor Voyer

Seconded by Councillor Trahan

THAT we do now adjourn at 6:50 p.m. and meet again on November 10th, 2020.

Carried Mayor Rochefort

Mayor

Pauline Rochefort

Clerk

Monica L. Hawkins