



**THE CORPORATION OF THE
MUNICIPALITY OF EAST FERRIS**

PUBLIC LIBRARY BOARD SPECIAL MEETING

Minutes of the Virtual Public Library Board Special Meeting held October 5th, 2020

PRESENT: Christine Joly
Kari Hanselman, Recording Clerk
Jennifer Laporte, CEO
Elisha Sloan-Keats
Erika Lougheed, Councillor

EXCUSED ABSENT: Joyce Effinger

OTHERS IN ATTENDANCE:

1. Adoption of the Agenda

Motion No. 2020-92

Moved by Erika Lougheed

Seconded by Elisha Sloan-Keats

THAT the draft agenda circulated to the Board dated October 5th, 2020 be hereby adopted as circulated.

CARRIED

2. Declarations of Conflicts of Interest – None for this session

3. Correspondence and Information:

a) Business Plan review

The Board reviewed and updated Strategic Goals #2 through #6. The Board is impressed with the new layout of the Strategic Plan Summary Report. CEO will contact the Chair of the Economic Development Committee regarding including the library welcome package with the Municipality's. Ms. Sloan-Keats requested the report include how many times newsletters have been mailed out. Approximate dates of when action items were completed should be included as well. With regards to Strategic Goal #4 (Develop a Community Lead Model), CEO states there is a bit of a learning curve to completing this goal, but resources are available. It would be nice to see a breakdown of completed tasks within this goal, as some have already been completed. The Board discussed what will become of this report. CEO will have to determine best frequency for reporting to the Board. The Board agreed that the Report should be updated at budget time, so Council can see the progress made.



4. Adjournment

Motion No. 2020-93

Moved by Erika Lougheed

Seconded by Christine Joly

Motion to adjourn the meeting at 4:48 p.m.

CARRIED

Next regular meeting scheduled for November 2nd, 2020 at 4:00 p.m.

CHAIR

RECORDING CLERK