

## Kari Hanselman

---

**From:** Jason Trottier  
**Sent:** Thursday, March 5, 2020 11:15 AM  
**To:** Kari Hanselman  
**Cc:** Monica Hawkins  
**Subject:** FW: Changes to DNSSAB By-Laws -- Please review  
**Attachments:** Board Procedural Bylaw FINAL Report Mar 2020.docx; FINAL Reviewed 2019 ByLaws Document Revised (without table of contents and cover) March 4.docx

**Importance:** High

Council correspondence

*Jason H. Trottier, BBA, CPA, CMA  
CAO/Treasurer*

### MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY

390 Highway 94  
Corbeil, Ontario P0H 1K0  
P: 705-752-2740 ext. 226  
F: 705-752-2452  
W: eastferris.ca

Note: This e-mail may contain privileged and/or confidential information and may be subject to legal privilege. Any distribution, use or copying of this e-mail or the information it contains by anyone other than the intended recipient is unauthorized. If you received this e-mail by error, please advise the sender immediately by e-mail or telephone, and delete the e-mail and attachments from any computer.

---

**From:** Marianne Zadra <Marianne.Zadra@dnssab.ca>  
**Sent:** Thursday, March 05, 2020 10:30 AM  
**To:** jdupuis@westnipissing.ca; Calvin Township - Lynda Kovacs - Clerk Treasurer <clerk@calvintownship.ca>; Craig Davidson Clerk <clerk@temagami.ca>; Diane Francouer <deputyclerk@bonfieldtownship.org>; Francine Desormeau Mattawa Clerk <francine.desormeau@mattawa.ca>; Holly Hayes CAO Clerk/Treasurer <clerk@southalgonquin.ca>; 'info@mattawa.ca' <info@mattawa.ca>; Jason McMartin Clerk Treasurer <clerk@papineaucameron.ca>; Jason Trottier <jason.trottier@eastferris.ca>; jdupuis@westnipissing.ca; Jenny Leblond <j.leblond@chisholm.ca>; Mattawan Township <mattawan@xplornet.ca>; Peter Johnston (Bonfield) <peter.m.johnston@gmail.com>; 'West Nipissing Municipality - Jean Pierre Barbeau - CAO' <jbarbeau@westnipissing.ca>; Suzie <Suzie.f@temagami.ca>  
**Cc:** Catherine Matheson <Catherine.Matheson@dnssab.ca>; Melanie Shaye <Melanie.Shaye@dnssab.ca>  
**Subject:** Changes to DNSSAB By-Laws -- Please review  
**Importance:** High

Hello everyone;

At our last Board meeting on February 26<sup>th</sup>, a change in our meeting structure was approved. (While an anomaly, our Board, committees and ad hoc committees met for a total of 73 times last year –

DNSSAB Board 18; NDHC Board – 9; Executive and Program Committees – 40; Ad Hoc Committees – 6.)

This change combines the Social Services and Employment Committee, Children’s Services Committee, EMS Committee and Housing Committee into one committee called Community Services Committee. The Executive Audit Committee is now called the Finance and Administration Committee and will work as a Committee of the Whole. These two new committees will alternate each month, and will take place before the monthly Board meeting, on the same day. (I will send you a new meeting calendar once it’s confirmed.)

This move was made in, part, to place increased emphasis on content and issues that may affect program and/or corporate strategy and direction; and to allow for more efficient use of Board member time, and staff time, which can be redirected to program development, program oversight, program compliance and strategy implementation. This move will also reduce our Board costs by an estimated 4.69%.

In order to do this, **we must change our By-laws to reflect these changes**. As per our By-laws, our **member municipalities have 30 days to review** the changes. The attached documents are draft documents that will be presented to our Board at the March 25<sup>th</sup> meeting for approval. This means we could potentially adopt the new structure by April 6<sup>th</sup> and begin our new process by our April Board meeting on the 22<sup>nd</sup>.

Please review the attached draft documents. One is the report that explains the changes and the other is the By-laws. If you have any questions, I’d be happy to answer them.

Thank you for your patience in reading through this lengthy email.

Kind regards,  
Marianne



Marianne Zadra

Communications & Executive Coordinator | Communications et Coordonnatrice exécutive

District of Nipissing Social Services Administration Board (DNSSAB) |

Conseil d'administration des services sociaux du district de Nipissing (CASSDN)

**Healthy communities without poverty | Des communautés saines et sans pauvreté**

200 McIntyre Street East, | 200, rue McIntyre Est, | North Bay, ON, P1B 8V6

Phone | Téléphone: (705) 474-2151 x. 3127

Fax | Télécopieur: (705) 474-7155



The information in this e-mail is intended solely for the addressee(s) named, and is confidential. Any other distribution, disclosure or copying is strictly prohibited. If you have received this communication in error, please reply by e-mail to the sender and delete or destroy all copies of this message.

Ce courriel et toutes pièces-jointes sont transmis à titre confidentiel et ne sont destinés qu'à la personne ou à l'entité à qui ils sont adressés et pourraient bénéficier du secret professionnel. Un tel privilège est réclamé de façon expresse. Si vous avez reçu ce courriel par erreur vous êtes prié de contacter l'auteur immédiatement et d'effacer la version originale ainsi que toutes pièces-jointes. Veuillez ne pas diffuser, distribuer ou copier. Merci.