



**THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS  
REGULAR COUNCIL MEETING MINUTES**

**July 9, 2019**

PRESENT: Pauline Rochefort, Mayor Erika Lougheed, Councillor  
Mike Voyer, Deputy Mayor Steven Trahan, Councillor  
Terry Kelly, Councillor  
STAFF Monica L. Hawkins, Clerk Jason Trottier, CAO/Treasurer  
PRESENT:

**1. Call to Order**

Mayor Rochefort called the meeting to order at 6:00 p.m.

**2. Adoption of Agenda**

**2019-191**

**Moved by** Deputy Mayor Voyer

**Seconded by** Councillor Kelly

THAT the draft agenda presented to Council and dated the 9th day of July, 2019 be hereby adopted as circulated.

**Carried Mayor Rochefort**

**3. Accepting the Minutes of the Previous Meeting(s):**

a. Minutes

**2019-192**

**Moved by** Councillor Trahan

**Seconded by** Councillor Lougheed

THAT the minutes of the Special Meeting and the Regular Meeting of Council held June 25th, 2019 be adopted as circulated.

**Carried Mayor Rochefort**

**4. Business Arising from the Minutes**

**5. Declarations of Conflict of Interest**

- a. Deputy Mayor Voyer - Report No. CAO-2019-01

Deputy Mayor Voyer declared conflict of interest on Report No. CAO-2019-01, Tax Reduction - Seniors Villa of East Ferris Inc. Deputy Mayor Voyer is a member of the Board of Directors of the Villas.

**6. Chair's Comments:**

Mayor Rochefort mentioned the great turnout at the "Country Ribfest Campagne" that was held on June 30th, 2019, as well as the Municipal Festivities on Canada Day. Both events were a great success.

Deputy Mayor Voyer send out thanks to the Parks and Recreation Staff for their assistance during the Ribfest.

**7. Delegations to Council:**

- a. Natasha Penn, Director of Client Services, Karen Jones Consulting Inc.

Natasha Penn, Director of Client Services, Karen Jones Consulting Inc. made a presentation to Council on the 6th Annual East Ferris Tradeshow Event that was held May 25th, 2019.

**8. Committee Reports:**

- a. Public Works and Infrastructure Committee
- b. Community Emergency Management Committee
- c. Fire and Emergency Services Committee
- d. Planning Advisory Committee
- e. Committee of Adjustment
- f. Recreation, Parks and Culture Committee
- g. Economic Development Committee
- h. Communications Committee
- i. East Ferris Centennial Celebration Committee
- j. Municipal Office Project/Technical Advisory Committee

**9. Board Reports:**

- a. Library Board
- b. Police Services Board

**10. Departmental Reports & Resolutions:**

- a. Report No. Fire Department 2019-03

**2019-193**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Voyer

THAT Council of the Municipality of East Ferris accepts the recommendation from the Fire Chief contained in Report No. Fire Department-2019-03 and enter into an agency agreement with Fire Marque Inc., appointing them as our agent, for the purpose of filing claims on behalf of the Municipality and to recover, on our behalf, any insurance proceeds from the insurers of the affected parties which are recoverable in accordance with the terms of any policy agreement for the costs and expenses incurred by the Fire Department as a result of attending at the incident sites.

**Carried Mayor Rochefort**

- b. CAO, Jason Trottier

Council reviewed the Municipal Travel Policy as prepared for the Members of Council, Municipal Staff, Boards and Committees. Council requested minor changes to the policy. Changes to the policy will be made and will be brought forward to the meeting of August 13th, 2019 under action items for approval.

- c. Report No. CAO-2019-01

Deputy Mayor Voyer declared a conflict on this item. (Deputy Mayor Voyer declared conflict of interest on Report No. CAO-2019-01, Tax Reduction - Seniors Villa of East Ferris Inc. Deputy Mayor Voyer is a member of the Board of Directors of the Villas.)

**2019-194**

**Moved by** Mayor Rochefort

**Seconded by** Councillor Kelly

THAT Council of the Municipality of East Ferris accepts the recommendation from the CAO contained in Report No. CAO-2019-01 and approve a tax reduction to the Seniors Villa of East Ferris Inc. as follows:

Phase 1: Exempt from 50% of all taxes levied from 2019 till the end of the 20-year agreement (2029); and

Phase 2: Exempt from all taxes levied for the first 10 years of the 20-year agreement (2017-2026) and exempt from 50% of all taxes levied for the 2nd 10-year period of the 20-year agreement (2027-2036).

**Carried Mayor Rochefort**

**11. Notice of Motions**

**12. By-laws:**

- a. By-law No. 2019-32 - 1st, 2nd and 3rd Reading

**2019-195**

**Moved by** Councillor Trahan

**Seconded by** Councillor Lougheed

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following By-law at this session; BE IT HEREBY RESOLVED THAT a By-law to authorize the execution of an agreement between the Corporation of the Municipality of East Ferris and Fire Marque Inc., BE READ a first, second and third time, passed and numbered 2019-32;

And THAT said By-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

- b. By-law No. 2019-33 - 1st, 2nd and 3rd Reading

**2019-196**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Voyer

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following By-law at this session; BE IT HEREBY RESOLVED THAT a By-law to enter into an Agreement between the Township of Papineau-Cameron, the Municipality of Calvin, the Municipality of Mattawan and the Municipality of East Ferris for a Building Inspector Officer to enforce the Building Code Act, BE READ a first, second and third time, passed and numbered 2019-33;

And THAT said By-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

- c. By-law No. 2019-34 - 1st, 2nd and 3rd Reading

**2019-197**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following By-law at this session; BE IT HEREBY RESOLVED THAT a By-law to appoint Shane Conrad as Municipal Building Inspector for the Corporation of the Municipality of East Ferris, BE READ a first, second and third time, passed and numbered 2019-34;

And THAT said By-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

- d. By-law No. 2019-35 - 1st, 2nd and 3rd Reading

**2019-198**

**Moved by** Deputy Mayor Voyer

**Seconded by** Councillor Kelly

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following By-law at this session; BE IT HEREBY RESOLVED THAT a By-law to authorize the participation in the District of Nipissing-East Parry Sound Mutual Aid Plan, BE READ a first, second and third time, passed and numbered 2019-35;

And THAT said By-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

**13. Correspondence and Information Items:**

- a. Mayor Fred Eisenberger, City of Hamilton
- b. Township of Warwick
- c. AMO Communications
- d. DNSSAB
- e. Brenda Walsh, 927 MacPherson Drive

**14. Action Items:**

- a. Acceptance of Correspondence circulated with agenda

**2019-199**

**Moved by** Councillor Trahan

**Seconded by** Councillor Lougheed

THAT Council acknowledge the correspondence as circulated with the agenda and dated the 9th of July, 2019.

**Carried Mayor Rochefort**

- b. Nipissing and Area Food Roundtable

**2019-200**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Voyer

WHEREAS Council acknowledges letter dated June 19th, 2019 from the Nipissing and Area Food Roundtable;

AND WHEREAS the Nipissing and Area Food Roundtable commended East Ferris for recognizing its responsibility to do everything in its power to minimize the impact of climate change on future generations;

AND WHEREAS Nipissing and Area Food Roundtable is interested in supporting East Ferris with this important work;

BE IT HEREBY RESOLVED that Council of the Municipality of East Ferris will communicate with the Nipissing and Area Food Roundtable should it be determined that their assistance is required as we consider municipal climate change initiatives;

AND FURTHER that Councillor Lougheed be designated the municipal liaison with the Nipissing and Area Food Roundtable.

**Carried Mayor Rochefort**

15. **Approval of Accounts Payable**

**2019-201**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Voyer

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated July 9th, 2019 in the amount of \$992,342.88.

**Carried Mayor Rochefort**

16. **Other Business**

17. **In Camera**

**2019-202**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Trahan

THAT this meeting proceeds to In-Camera at 8:15 p.m. in order to address matters pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees.

**Carried Mayor Rochefort**

**2019-203**

**Moved by** Deputy Mayor Voyer

**Seconded by** Councillor Kelly

THAT Council adjourns this In-Camera session at 8:40 p.m. and return to the regular session of Council.

**Carried Mayor Rochefort**

**18. Confirmatory By-Law**

- a. By-law No. 2019-36 - 1st, 2nd and 3rd Reading

**2019-204**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following By-law at this session; BE IT HEREBY RESOLVED THAT a By-law to confirm the proceedings of Council from June 25th, 2019 to July 9th, 2019, BE READ a first, second and third time, passed and numbered 2019-36;

And THAT said By-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

**19. Adjournment**

**2019-205**

**Moved by** Deputy Mayor Voyer

**Seconded by** Councillor Kelly

THAT we do now adjourn at 8:43 p.m. and meet again on August 13th, 2019.

**Carried Mayor Rochefort**

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Mayor

Pauline Rochefort

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Clerk

Monica L. Hawkins