

Municipality of East Ferris Public Library Board
1257 Village Road, Astorville, ON P0H 1B0
General Meeting June 11th, 2019

Present: Erika Lougheed, Christine Joly, Jennifer Laporte, Elisha Sloan-Keats, Joyce Effinger

Regrets: Emily Weiskopf-Ball

1. Call to order – 4:02 pm

2. Approval of the Agenda

Motion 19-19	Motion to approve the agenda as amended.	Carried Elisha Sloan-Keats Joyce Effinger
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Added 4c)- Summer Students, 4d) – Emily’s letter and 5g) - Minutes

3. Approval of the Minutes from April 2019

Motion 20-19	Motion to approve the minutes from May 2019	Carried Elisha Sloan-Keats Erika Lougheed
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4. Business Arising

Action 1903-01	Administration CEO to look into what is involved with a charitable status	BF summer meeting 2019
Action 1903-02	Administration CEO to work on producing two plans #1 Floorplan with furniture layout, #2 Tech plan	Completed June 2019

Motion 21-19	Motion to actively proceed with the charitable status for the library	Carried Christine Joly Joyce Effinger
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CEO indicated that the Powassan Public Library and the Callander Public Library both have a charitable status. Marie provided the CEO copy of her application form. Joyce offered to meet with the CEO and Helen from Callander if a meeting is set up.

a) LEAD TEAM

Emily was not present to provide an update.

b) Forest of Reading

Elisha and her family participated in the Grand Celebration. It was a super fun event and they got to meet the authors. It's great to see that we had some representatives from the north. Elisha's girls contributed to the 2019 Forest Kid Committee Summer Reading List!

c) Summer Students

The summer students will start on July 2nd. CEO will be interviewing in the next coming week.

d) Emily's Letter

This has been completed and dealt with at an outside meeting.

5. New Business

a) 2019 Budget

The 2019 library board budget has been approved. CEO thanked the board and our rep to council for the support.

b) New Conference

A new opportunity for professional development has come up. The Conference on Library as a Place, is taking place in Ottawa this year. CEO felt it was a little short notice, as the conference is being held in mid-July; but it's definitely something that should be explored for next year. CEO believes that this conference changes cities every year.

With the cuts to Ontario Library Service North, the Conference in Sudbury has been cancelled. This frees up budget money for other learning opportunities.

c) Local Authors

There was a discussion on the idea of getting local authors to come to the library. Historically these events are not well attended. Maybe a creative writing workshop would draw more people.

d) Nip U – Canadore Experiential Learning

Deferred till fall.

e) Feedback on Space (layout of new furniture)

Board provided some additional points for consideration. CEO will see if she can modify some purchases while remaining within budget.

f) Approval of capital purchasing

Motion 22-19	Motion to approve the capital purchasing budget for 2019 as presented	Carried Erika Loughheed Elisha Sloan-Keats
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g) Minutes

Motion 23-19	Motion to appoint a Municipal clerk as the library's secretary.	Carried Christine Joly Joyce Effinger
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6. Approval of the accounts payables for the month of May 2019

Motion 24-19	Motion to approve the accounts payables for the month of May 2019	Carried Joyce Effinger Christine Joly
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Board members discussed ways to incorporate more French content on our social media channel. CEO will be rebooting the website this summer; there will be an opportunity to have some spill over to the website as well.

CEO asked the board what they would like to see in the way of a CEO report. What is important to them? stats? anecdotal? summary of activities? Board will come back with ideas and CEO will customize a new report. Joyce volunteered to come by to look at the current format that is produced from JASI.

7. Closing of Meeting

8. Next Meeting

Tuesday July 30th – 4:00pm

List of Actions

Action 1812-01	Administration CEO to look into the cost of getting fridge magnets	Completed March 2019
Action 1901-01	Administration CEO to provide a copy of the Public Libraries Act to all board members	Completed March 2019
Action 1902-01	Administration CEO to make available electronically all library policies	Completed March 2019
Action 1902-02	CEO to make a newsletter and distribute to Ferris Glen. To be included are pertinent policy summaries. Ie. free membership for students.	Completed April 2019
Action 1903-01	Administration CEO to look into what is involved with a charitable status	Completed June 2019
Action 1903-02	Administration CEO to work on producing two plans #1 Floorplan with furniture layout #2 Tech plan	Completed June 2019
Action 1905-02	Administration CEO to ensure that a summary of revenue is included in the accounts payables report	Completed June 2019
Action 1906-01	Administration CEO to start the process of obtaining a chartable status	BF September 2019

Chairperson_____

Secretary_____