

Municipality of East Ferris Public Library Board
1257 Village Road, Astorville, ON P0H 1B0
General Meeting May 7th, 2019
Claude Guillemette Resource Room

Present: Jessica Dion (Bakertilly) Erika Lougheed, Christine Joly, Jennifer Laporte, Elisha Sloan-Keats.

Regrets: Joyce Effinger, Emily Weiskopf-Ball

1. Call to order – 4:00 pm

2. Approval of the Agenda

Motion 06-19	Motion to approve the agenda with additions	Carried Elisha Sloan-Keats Erika Lougheed
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Added 7.c) Letter from the Minister, 7.d) Email from Emily

3. Approval of the Minutes from April 2019

Motion 07-19	Motion to approve the minutes from April 2019 as presented	Carried Christine Joly Erika Lougheed
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4. Auditors

Jessica Dion presented the Board the 2018 Audited statement.

Motion 08-19	Motion to approve the 2019 audited statement	Carried Erika Lougheed Christine Joly
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5. 2019 Budget

Board discussed the 2019 budget.

Motion 09-19	Motion to approve the 2019 library budget as presented and discussed. Total additional contribution \$6,491.20	Carried Christine Joly Elisha Sloan-Keats
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6. Summer Student Grant

The library was notified by Mr. Anthony Rota that we will receive federal funding for our summer student. This grant will cover 50% of the wages for one student. With the current status of the budget, there will be sufficient funds to cover the other 50%.

Motion 10-19	Motion to approve the advertising of the summer position of Facebook and through other media.	Carried Erika Loughheed Elisha Sloan-Keats
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CEO has also applied for provincial funding but has not received notification. This grant would cover 100% of student wages.

7. Business Arising

Action 1903-01	Administration CEO to look into what is involved with a charitable status	BF June 2019
Action 1903-02	Administration CEO to work on producing two plans #1 Floorplan with furniture layout, #2 Tech plan	BF June 2019

CEO has completed 90% of library floorplan. Plans for the main tiled area was the last to determine. CEO met with the East Ferris LEAD team and they will be designing a coffee bar area for that space.

The library currently has a technology plan on file. This plan was developed as a result of the Trillium funding the library received back in 2016. CEO will update the plan to reflect the anticipated capital purchases.

7. a) LEAD team

Emily sends her regrets.

7.b) Forest of Reading

The Forest of Reading program was a HUGE success this year. Here are the stats summarized.

119 people registered for the program this year including 13 adults.

Total books read: 840 (64 adult, 776 children)

Ballots in Grand Prize Draw: 127 (11 adult, 116 children)

Votes to send to Toronto: 93

Attendance at celebration: 33 children (approx. 50 total)

7.c) Letter from Michael Tibollo Minister of Tourism Culture and Sport

CEO circulated a letter from the Minister. This letter was a response to the Budget changes to the Southern Ontario Library Service and Ontario Library Service North.

8. Approval of the accounts payables for the month of April 2019

Motion 11-19	Approval of the accounts payables in the amount of \$4, 762.36	Carried Christine Joly Erika Loughheed
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Other Business

Email letter from Emily was deferred to the next meeting. Some board members felt that Emily should be present to discuss and provide context.

Action 1905-01	Administration CEO to ensure that a summary of revenue is included in the accounts payables report	BF June 2019
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Erika would like to discuss at the next meeting the work experience program offered by the Universities and Colleges.

The LEAD team community yard sale was a good success for the library. The library raised over \$644 dollars from the sale of used books. Up by over \$100 from last year!!

9. Closing of Meeting.

10. Next meeting – June 11th at 4pm

List of Actions

Action 1812-01	Administration CEO to look into the cost of getting fridge magnets	Completed March 2019
Action 1901-01	Administration CEO to provide a copy of the Public Libraries Act to all board members	Completed March 2019
Action 1902-01	Administration CEO to make available electronically all library policies	Completed March 2019

Action 1902-02	CEO to make a newsletter and distribute to Ferris Glen. To be included are pertinent policy summaries. Ie. free membership for students.	Completed April 2019
Action 1903-01	Administration CEO to look into what is involved with a charitable status	BF June 2019
Action 1903-02	Administration CEO to work on producing two plans #1 Floorplan with furniture layout #2 Tech plan	BF June 2019
Action 1905-02	Administration CEO to ensure that a summary of revenue is included in the accounts payables report	BF June 2019

Chairperson_____

Secretary_____