



**THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS  
REGULAR COUNCIL MEETING MINUTES**

**May 14, 2019**

PRESENT:	Pauline Rochefort, Mayor	Erika Lougheed, Councillor
	Mike Voyer, Deputy Mayor	Steven Trahan, Councillor
	Terry Kelly, Councillor	
STAFF	Monica L. Hawkins, Clerk	Jason Trottier, CAO/Treasurer
PRESENT:		

**1. Call to Order**

Mayor Rochefort called the meeting to order at 6:00 p.m.

**2. Adoption of Agenda**

**2019-116**

**Moved by** Deputy Mayor Voyer

**Seconded by** Councillor Kelly

THAT the draft agenda presented to Council and dated the 14th day of May, 2019 be hereby adopted as circulated.

**Carried Mayor Rochefort**

**3. Accepting the Minutes of the Previous Meeting(s):**

a. Approval of Minutes

**2019-117**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Trahan

THAT the minutes of the Special Meeting held April 23rd and the Regular Meeting held April 23rd, 2019 be adopted as circulated.

**Carried Mayor Rochefort**

**4. Business Arising from the Minutes**

**5. Declarations of Conflict of Interest**

**6. Chair's Comments:**

Mayor Rochefort welcomed everyone in attendance, and presented the floor to Councillor Kelly and Councillor Lougheed to relay regarding the Federation of Northern Ontario Municipalities (FONOM) Conference that they attended May 8th to May 10th, 2019.

**7. Delegations to Council:**

- a. Ms. Maggie Preston-Coles

Ms. Maggie Preston-Coles made presentation to Council regarding proposed subdivision on Centennial Crescent, MacPherson Drive and One Mile Road. Ms. Preston-Coles presentation was referred to municipal staff for review.

**8. Committee Reports:**

- a. Public Works and Infrastructure Committee
- b. Community Emergency Management Committee
- c. Fire and Emergency Services Committee
- d. Planning Advisory Committee
- e. Committee of Adjustment
- f. Recreation, Parks and Culture Committee
- g. Economic Development Committee
- h. Communications Committee
- i. East Ferris Centennial Celebration Committee
- j. Municipal Office Project/Technical Advisory Committee

**9. Board Reports:**

- a. Library Board
  - 1. Library Minutes
- b. Police Services Board

**10. Departmental Reports & Resolutions:**

- a. Report No. PLANN-2019-002

**2019-118**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Voyer

THAT Council of the Municipality of East Ferris accepts the recommendation from the Manager of Planning and Economic Development in Report No. PLANN-2019-002 to sell the unopened road allowance to the adjacent owners of 1778 Village Road, Marnie and Jerry Labrecque, in accordance with the cost laid out in the Fees and Charges By-law and that the total sale price be \$2400.00;

AND FURTHER that all additional costs related to surveying, legal fees, or any other costs associated with the transfer will be paid by the purchaser.

**Carried Mayor Rochefort**

- b. Report No. R-2019-01

**2019-119**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Trahan

THAT Council of the Municipality of East Ferris accepts the recommendation from the Municipal Engineer contained in Report No. R-2019-01 and that Request for Quotes EF-2019-01 for the supply and application of dust control and road stabilization materials be awarded to Pollard Hwy Products in the amount of \$112,958.19 including H.S.T.

**Carried Mayor Rochefort**

- c. Report No. R-2019-02

**2019-120**

**Moved by** Deputy Mayor Voyer

**Seconded by** Councillor Kelly

THAT Council for the Municipality of East Ferris accepts the recommendation from the Municipal Engineer contained in Report No. R-2019-02 and that the Request for Quotes EF-2019-02 for equipment rental be accepted and that the use of equipment be based on the attached reference table.

**Carried Mayor Rochefort**

- d. Report No. R-2019-03

**2019-121**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Trahan

That Council of the Municipality of East Ferris accepts the recommendation from the Municipal Engineer contained in Report No. R-2019-03 and that Tender EF-2019-03 for Winter Sand in the amount of \$53,901.00 including H.S.T. be awarded to Miller Paving North Bay for 2019.

**Carried Mayor Rochefort**

- e. Report No. R-2019-04

**2019-122**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Voyer

THAT Council of the Municipality of East Ferris accepts the recommendation from the Municipal Engineer contained in Report No. R-2019-04 and that EF-2019-04 for granular materials in the amount of \$187,139.30 including H.S.T. be awarded to Evan Hughes Excavating for the 2019 construction season.

**Carried Mayor Rochefort**

- f. Report No. R-2019-05

**2019-123**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Trahan

THAT Council of the Municipality of East Ferris accepts the recommendation from the Municipal Engineer contained in Report No. R-2019-05 and that Request for Proposal EF-2019-05 for one (1) new Diesel Tandem Sander Plow Truck in the amount of \$294,196.63 (including H.S.T.) be awarded to Freightliner North Bay.

**Carried Mayor Rochefort**

- g. Report No. R-2019-06

**2019-124**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Voyer

THAT Council of the Municipality of East Ferris accepts the recommendation from the Municipal Engineer contained in Report No. R-2019-06 and award RFQ EF-2019-06 to Hopper Buick GMC for a new 2019 GMC Sierra 3500 HD series in the amount of \$49,170.30 (H.S.T. included).

**Carried Mayor Rochefort**

- h. Report No. R- 2019-07

**2019-125**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Trahan

THAT Council of the Municipality of East Ferris accepts the recommendation from the Municipal Engineer contained in Report No. R-2019-07 as follows:

1. That the Director of Public Works be authorized to order a used 850C John Deere Dozer at a cost of \$38,500.00 (plus applicable taxes); and
2. That Kent Farm Supplies Limited of Chatham-Kent, Ontario be designated as sole source provider for the purchase of the 1999 850C John Deere Dozer; and
3. That the total price includes the float delivery F.O.B. Corbeil.

**Carried Mayor Rochefort**

- i. Report No. R-2019-08

**2019-126**

**Moved by** Deputy Mayor Voyer

**Seconded by** Councillor Kelly

THAT Council of the Municipality of East Ferris accepts the recommendation from the Municipal Engineer contained in Report No. R-2019-08 as follows:

1. That Council endorse the Final Acceptance Certificate for Treadlightly Subdivision - Phase 2 Plan of Subdivision (Plan M-522); and the full release to the Owner of the letter of guarantee security deposit;
2. That Council pass a by-law assuming the entirety of Treadlightly Drive pursuant to s.31(4) of the Municipal Act;
3. That upon the passing of such a By-law, the ownership of the entirety of Treadlightly Drive services within the existing Road Allowance as set out in Plan M-522 shall rest with the Municipality; furthermore that its regular and winter maintenance, garbage and recycling services shall become the responsibility of the Municipality.

**Carried Mayor Rochefort**

- j. Report No. R-2019-09 - Information Report

**2019-127**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Trahan

THAT Council of the Municipality of East Ferris accepts the Information Report No. R-2019-09 from the Municipal Engineer regarding the proposed stop sign - Big Moose Road Westerly before Guillemette Road Intersection.

**Carried Mayor Rochefort**

**11. By-laws:**

- a. By-law No. 2019-18 - 1st, 2nd and 3rd Reading

**2019-128**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Voyer

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following By-law at this session; BE IT HEREBY

RESOLVED THAT By-law 2019-18 to implement Official Plan Amendment No. OPA-2018-02, (185477 Ontario Inc.) BE READ a first, second and third time, passed and numbered 2019-18;

AND THAT said By-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

- b. By-law No. 2019-19 - 1st, 2nd and 3rd Reading

**2019-129**

**Moved by** Councillor Trahan

**Seconded by** Councillor Lougheed

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following By-law at this session; BE IT HEREBY RESOLVED THAT a By-law to amend By-law No. 1284 as amended (185477 Ontario Inc.), BE READ a first, second and third time, passed and numbered 2019-19;

AND THAT said By-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

- c. By-law No. 2019-20 - 1st, 2nd and 3rd Reading

**2019-130**

**Moved by** Deputy Mayor Voyer

**Seconded by** Councillor Kelly

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following By-law at this session; BE IT HEREBY RESOLVED that a By-law to authorize a lease agreement between the Municipality of East Ferris and Her Majesty the Queen in Right of Ontario as Represented by the Minister of Government and Consumer Services for property known as 1990 Corbeil Road, BE READ a first, second and third time, passed and numbered 2019-20;

AND THAT said By-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

**12. Correspondence and Information Items:**

- a. Ministry of Municipal Affairs and Housing
- b. Ministry of Natural Resources and Forestry
- c. Ministry of the Solicitor General
- d. Town of Minto
- e. DNSSAB
- f. AMO Communications
- g. OGRA
- h. Municipal Property Assessment Corporation (MPAC)
- i. Karen Cobb, 467 MacPherson Drive

**13. Action Items:**

- a. Acceptance of Correspondence Circulated with Agenda

**2019-131**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Trahan

THAT Council acknowledge the correspondence as circulated with the agenda and dated the 14th of May, 2019.

**Carried Mayor Rochefort**

- b. Presentation from Mr. Glen Brophey and letter from Michael Pettigrew, One Mile Road Association

**2019-132**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Voyer

WHEREAS a presentation from Mr. Glenn Brophey and Mr. Mike Pettigrew was made at the Regular Council meeting held April 23rd, 2019 requesting Council direct staff to provide a report of One Mile Road pertaining to the work required to upgrade all of the road to standards and to deliver services for the existing One Mile Road property owners;

BE IT HEREBY RESOLVED that Council refer Mr. Brophey's presentation and Mr. Mike Pettigrew's letter to the Public Works Committee meeting to be held May 21st, 2019;

AND FURTHER that a report be prepared by the Director of Public Works for the next regular scheduled Council Meeting to be held May 28th, 2019 for recommendation.

**Carried Mayor Rochefort**

- c. Resolution to add to 2019 Capital Budget

**2019-133**

**Moved by** Councillor Lougheed

**Seconded by** Councillor Trahan

WHEREAS the Council for the Municipality of East Ferris passed the 2019 Capital Budget on April 23<sup>rd</sup>, 2019 in the amount of \$7,790,513.00;

AND WHEREAS funds for several approved road construction projects were not included in the total 2019 Capital Budget figure;

BE IT HEREBY RESOLVED that the Groulx Road patch repairs project in the amount of \$90,000, and the Lake Nosbonsing Road and Village Road patch repairs project in the amount of \$245,000 be added to the 2019 Capital Budget program for a total 2019 Capital Budget of \$8,125,513.00;

AND FURTHER that Federal Gas Tax Funding be utilized to fund these additional road projects.

**Carried Mayor Rochefort**

**14. Approval of Accounts Payable**

**2019-134**

**Moved by** Deputy Mayor Voyer

**Seconded by** Councillor Kelly

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated May 14th, 2019 in the amount of \$468,801.25.

**Carried Mayor Rochefort**

**15. Other Business**

**16. In Camera**

**17. Confirmatory By-Law**

a. By-law No. 2019-17

**2019-135**

**Moved by** Councillor Trahan

**Seconded by** Councillor Lougheed

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following By-law at this session; BE IT HEREBY RESOLVED THAT a By-law to confirm the proceedings of Council from April 23rd, 2019 to May 14th, 2019, BE READ a first, second and third time, passed and numbered 2019-17;

AND THAT said By-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

**18. Adjournment**

**2019-136**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Voyer

THAT we do now adjourn at 7:35 p.m. and meet again on May 28th, 2019.

**Carried Mayor Rochefort**

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Mayor

Pauline Rochefort

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Clerk

Monica L. Hawkins