



THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS

REGULAR COUNCIL MEETING MINUTES

March 25, 2025

PRESENT:	Pauline Rochefort, Mayor Terry Kelly, Councillor	Steven Trahan, Councillor
ABSENT:	Rick Champagne, Councillor	Lauren Rooyakkers, Deputy Mayor
STAFF	Jason Trottier, CAO/Treasurer	Kim Rose, Deputy Clerk
PRESENT:	Kari Hanselman, Clerk	

1. **Call to Order**

Mayor Rochefort called the meeting to order at 5:00 p.m.

2. **Adoption of Agenda**

2025-86

Moved by Councillor Trahan

Seconded by Councillor Kelly

THAT the draft agenda presented to Council and dated the 25th day of March, 2025 be adopted as amended by adding an In-Camera item under Section 239(2)(e) of the Municipal Act - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board regarding a matter before the Human Rights Tribunal.

Carried Mayor Rochefort

3. **Accepting the Minutes of the Previous Meeting(s):**

a. Approval of Council Minutes: Regular Meeting of March 11th, 2025

2025-87

Moved by Councillor Kelly

Seconded by Councillor Trahan

THAT the Minutes of the Regular Council Meeting of March 11th, 2025 be adopted as circulated.

Carried Mayor Rochefort

4. Business Arising from the Minutes

None for this session.

5. Declarations of Conflict of Interest- Pecuniary Interest Thereof

None for this session.

6. Announcements and Updates from Council Members

Council congratulated Mr. Boucher on his final article as president in the Good Roads Quarterly subscription.

7. Delegations to Council:

None for this session.

8. Committee Reports:

a. Public Works and Infrastructure Committee

None for this session.

b. Emergency Management Program Committee

None for this session.

c. Fire and Emergency Services Committee

1. Minutes of March 13th, 2025

2. Recommendation(s) from Minutes

2025-88

Moved by Councillor Trahan

Seconded by Councillor Kelly

WHEREAS the East Ferris Fire and Emergency Services Committee reviewed the Establish and Regulate a Fire Department By-law at their meetings of March 5th and March 13th, 2025;

AND WHEREAS the Committee recommends Council amend By-law No. 2020-11 by:

1. Replacing Schedule "A" – Fire Department Organizational Chart with the updated chart (attached to Minutes)

2. Replacing any reference to Battalion Chief to Deputy Fire Chief throughout the by-law
3. Section 5 – remove “Fire Prevention Officer(s), Inspector(s), Fire Safety Educator(s)”
4. Section 14. a) and b) remove “Emergency Management and Civil Protection Act”
5. Section 15 – remove “coordinating the Emergency Management Program”

BE IT HEREBY RESOLVED that Council approves of this recommendation.

Carried Mayor Rochefort

- d. Planning Advisory Committee
None for this session.
- e. Committee of Adjustment
1. Minutes of March 19th, 2025
- f. Recreation, Parks and Culture Committee
None for this session.
- g. Striking Committee
None for this session.

9. Board Reports:

- a. Library Board
None for this session.
- b. OPP Detachment Board
None for this session.
- c. Cassellholme, DNSSAB, Health Unit and NBMCA
1. North Bay Mattawa Conservation Authority
1. Minutes of January 15th, 2025
2. Minutes of February 12th, 2025

10. Departmental Reports & Resolutions:

- a. Report No. R-2025-11: Declaration of Surplus for the 2017 Dodge Ram Pickup Truck

2025-89

Moved by Councillor Kelly

Seconded by Councillor Trahan

THAT Council for the Municipality of East Ferris accepts the recommendation of the Director of Public Works and Engineering contained in Report No. R-2025-11 and authorizes staff to declare surplus the 2017 Dodge Ram Pickup Truck;

AND THAT Council authorizes staff to dispose of the surplus asset on the GovDeals online auction site with a minimum bid of \$10,500.00, and if not sold, to negotiate a selling price with the highest bidder or repost the asset with a lower reserve price.

Carried Mayor Rochefort

- b. Report No. FIRE-2025-01: Purchase of New Pumper Truck

2025-90

Moved by Councillor Kelly

Seconded by Councillor Trahan

THAT Council for the Municipality of East Ferris accepts the recommendation of the Fire Chief contained in Report No. FIRE-2025-01 and authorizes the Fire Chief to proceed with a Request for Proposal for the purchase of a new fire truck to replace the 2007 pumper tanker;

AND THAT the Treasurer for the Municipality of East Ferris be authorized to submit a loan application to Infrastructure Ontario and the Royal Bank of Canada to seek financing for this purchase.

Carried Mayor Rochefort

11. Notice of Motions

None for this session.

12. By-laws:

- a. By-law No. 2025-18: 1st, 2nd and 3rd Reading

2025-91

Moved by Councillor Trahan

Seconded by Councillor Kelly

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a by-law to deem Lot 10 on Registered Plan M268 not to be a Lot on a Registered Plan of Subdivision in the Municipality of East Ferris in the District of Nipissing, BE READ a first, second and third time, passed and numbered 2025-18;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

- b. By-law No. 2025-19: 1st, 2nd and 3rd Reading

2025-92

Moved by Councillor Trahan

Seconded by Councillor Kelly

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a by-law to appoint a Clerk, BE READ a first, second and third time, passed and numbered 2025-19;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

- c. By-law No. 2025-20: 1st, 2nd and 3rd Reading

2025-93

Moved by Councillor Kelly

Seconded by Councillor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a by-law to appoint a Deputy Clerk, BE READ a first, second and third time, passed and numbered 2025-20;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

- d. By-law No. 2025-21: 1st, 2nd and 3rd Reading

2025-94

Moved by Councillor Trahan

Seconded by Councillor Kelly

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a by-law to enter into an Eligible Community Promotion and Education Agreement between the Corporation of the Municipality of East Ferris and Circular Materials, BE READ a first, second and third time, passed and numbered 2025-21;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

- e. By-law No. 2025-22: 1st, 2nd and 3rd Reading

2025-95

Moved by Councillor Kelly

Seconded by Councillor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a by-law to amend By-law No. 2020-11, a by-law to Establish and Regulate a Fire Department, BE READ a first, second and third time, passed and numbered 2025-22;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

- f. By-law No. 2025-23: 1st, 2nd, and 3rd Reading

2025-96

Moved by Councillor Trahan

Seconded by Councillor Kelly

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a by-law to appoint a Building Inspector, BE READ a first, second and third time, passed and numbered 2025-23;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

- g. By-law No. 2025-24: 1st, 2nd, and 3rd Reading

2025-97

Moved by Councillor Kelly

Seconded by Councillor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a by-law to appoint a Deputy Fire Chief, BE READ a first, second and third time, passed and numbered 2025-24;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

13. Correspondence and Information Items:

- a. Town of Bradford West Gwillimbury
- b. AMO
- c. Louis and Lyn Pharand
- d. Phil Koning
- e. North Bay Regional Health Centre

14. Action Items:

- a. Approval of Correspondence and Information Circulated with the Agenda

2025-98

Moved by Councillor Trahan

Seconded by Councillor Kelly

THAT Council approve the Correspondence and Information as circulated with the agenda of March 25th, 2025.

Carried Mayor Rochefort

15. Approval of Accounts Payable

2025-99

Moved by Councillor Kelly

Seconded by Councillor Trahan

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated March 25th, 2025 in the amount of \$603,256.37.

Carried Mayor Rochefort

16. Other Business

None for this session.

17. In Camera (if required)

2025-100

Moved by Councillor Kelly

Seconded by Councillor Trahan

THAT this meeting proceeds to In-Camera session at 5:42 p.m., under Section 239(2) of the Municipal Act, 2001, S.O. 2001, c.25 in order to address a matter before the Human Rights Tribunal :

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.

Carried Mayor Rochefort

2025-101

Moved by Councillor Kelly

Seconded by Councillor Trahan

THAT we do now adjourn this in-camera meeting at 6:17 p.m. and return to our regular session.

Carried Mayor Rochefort

18. Confirmatory By-law

a. By-law No. 2025-25: 1st, 2nd and 3rd Reading

2025-102

Moved by Councillor Trahan

Seconded by Councillor Kelly

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a By-law to confirm the proceedings of Council from March 11th, 2025 to March 25th, 2025, BE READ a first, second and third time, passed and numbered 2025-25;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

Carried Mayor Rochefort

19. Adjournment

2025-103

Moved by Councillor Trahan

Seconded by Councillor Kelly

THAT we do now adjourn at 6:18 p.m. and meet again on April 8th, 2025.

Carried Mayor Rochefort

Mayor
Pauline Rochefort

Clerk
Kari Hanselman