



**DNSSAB BOARD MEETING
MINUTES OF PROCEEDINGS**

Date: January 29, 2025, 12:00 p.m.
Location: DNSSAB Boardroom
200 McIntyre Street East, North Bay, ON, P1B 8V6

Members Present: Chair Mark King
Vice Chair Lana Mitchell
Amanda Smith
Chris Mayne
Dan O'Mara
Ethel LaValley
Jamie Restoule
Justine Mallah
Maggie Horsfield
Mélanie Chenier
Peter Chirico
Terry Kelly

1. Call to Order

The Chair called the meeting to order at 12:02 PM.

Resolution #: DNSSAB 2025-01

Moved by: Maggie Horsfield

Seconded by: Dan O'Mara

THAT the Board of Directors accepts the Roll Call as read by the Recording Secretary for the DNSSAB Board Meeting of **January 29, 2025, at 12:02 PM.**

CARRIED

1.1 Declaration of Conflict of Interest

Members Lana Mitchell and Amanda Smith declared conflicts with items 8.1 (recommendations A,B, and C) as their employer receives funding from the DNSSAB.

Member Justine Mallah declared a conflict with item 8.1 (recommendation A) as her employer receives funding from the DNSSAB.

1.2 Approval of Agenda

Resolution #: DNSSAB 2025-02

Moved by: Justine Mallah

Seconded by: Amanda Smith

THAT the DNSSAB Board accept the Agenda for the **January 29, 2025**, Board meeting.

CARRIED

2. Chair and Vice Chair Elections

2.1 Election of Chair and Vice Chair - DNSSAB

Mark King was nominated for the position of Chair by Lana Mitchell and seconded by Peter Chirico. The nomination was accepted, and Mark King was acclaimed as Chair of the DNSSAB.

Lana Mitchell was nominated for the position of Vice Chair by Maggie Horsfield and seconded by Peter Chirico. The nomination was accepted, and Lana Mitchell was acclaimed as Vice Chair of the DNSSAB.

Resolution #: DNSSAB 2025-03

Moved by: Dan O'Mara

Seconded by: Terry Kelly

THAT **Mark King** be recognized as **the acclaimed Chair** of the DNSSAB for the term ending December 31, 2025; and,

THAT **Lana Mitchell** be recognized as **the acclaimed Vice Chair** of the DNSSAB for the term ending December 31, 2025.

CARRIED

2.2 Election of Chair and Vice Chair - Finance and Administration Committee

Peter Chirico was nominated for the position of Chair by Lana Mitchell and seconded by Maggie Horsfield. The nomination was accepted, and Peter Chirico was acclaimed as Chair of the Finance and Administration Committee.

Maggie Horsfield was nominated for the position of Vice Chair by Peter Chirico and seconded by Lana Mitchell. The nomination was accepted, and Maggie Horsfield was acclaimed as Vice Chair of the Finance and Administration Committee.

Resolution #: DNSSAB 2025-04

Moved by: Mélanie Chenier

Seconded by: Amanda Smith

THAT **Peter Chirico** be recognized as **the acclaimed Chair** of the Finance and Administration Committee for the term ending December 31, 2025; and,

THAT **Maggie Horsfield** be recognized as **the acclaimed Vice Chair** of the Finance and Administration Committee for the term ending December 31, 2025.

CARRIED

2.3 Election of Chair and Vice Chair - Community Services Committee

Ethel LaValley was nominated for the position of Chair by Lana Mitchell and seconded by Mark King. The nomination was accepted, and Ethel LaValley was acclaimed as Chair of the Community Services Committee.

Mélanie Chenier was nominated for the position of Vice Chair by Maggie Horsfield and seconded by Lana Mitchell. The nomination was accepted, and Mélanie Chenier was acclaimed as Vice Chair of the Community Services Committee.

Resolution #: DNSSAB 2025-05

Moved by: Jamie Restoule

Seconded by: Peter Chirico

THAT **Ethel LaVaelley** be recognized as **the acclaimed Chair** of the Community Services Committee for the term ending December 31, 2025; and,

THAT **Mélanie Chenier** be recognized as **the acclaimed Vice Chair** of the Community Services Committee for the term ending December 31, 2025.

CARRIED

3. Opening Remarks by the Chair

4. Approval of Minutes

Resolution #: DNSSAB 2025-06-A

Moved by: Peter Chirico

Seconded by: Vice Chair Lana Mitchell

THAT the DNSSAB Board adopt the minutes of the **December 18, 2024**, proceedings of the Finance and Administration Committee Meeting.

CARRIED

Resolution #: DNSSAB 2025-06-B

Moved by: Chris Mayne

Seconded by: Maggie Horsfield

THAT the DNSSAB Board adopt the minutes of the **December 18, 2024**, proceedings of the DNSSAB Board Meeting.

CARRIED

5. Delegations

There were no delegations.

6. CAO Verbal Update

Resolution #: DNSSAB 2025-07

Moved by: Mélanie Chenier

Seconded by: Ethel LaValley

THAT the DNSSAB Board receive the CAO's Verbal Update as presented to the Board on **January 29, 2025**.

CARRIED

7. Consent Agenda

There were no Consent Agenda items for the January 29, 2025, DNSSAB Board meeting.

8. Managers' Reports

8.1 DNSSAB 2025 Budget, CORP-2025-001

Resolution #: DNSSAB 2025-08-A

Moved by: Mélanie Chenier

Seconded by: Ethel LaValley

THAT the District of Nipissing Social Services Administration Board (DNSSAB) accepts the Healthy Communities Fund budget as presented in the 2025 DNSSAB Budget report CORP-2025-001.

CARRIED

Resolution #: DNSSAB 2025-08-B

Moved by: Peter Chirico

Seconded by: Terry Kelly

THAT the DNSSAB accepts the Homelessness Prevention Program budget as presented in the 2025 DNSSAB Budget report CORP-2025-001.

CARRIED

Resolution #: DNSSAB 2025-08-C

Moved by: Jamie Restoule

Seconded by: Chris Mayne

THAT the DNSSAB accepts the Reaching Home budget as presented in the 2025 DNSSAB Budget report CORP-2025-001.

CARRIED

Resolution #: DNSSAB 2025-08-D

Moved by: Maggie Horsfield

Seconded by: Peter Chirico

THAT the DNSSAB accepts the 2025 DNSSAB Budget as presented in the 2025 DNSSAB Budget report CORP-2025-001, with the exception of Resolutions 2025-08-A, 2025-08-B, and 2025-08-C.

CARRIED

8.2 Consent for West Nipissing Non-Profit Housing Corporation Mortgage Renewal, HS-2025-003

Resolution #: DNSSAB 2025-09

Moved by: Terry Kelly

Seconded by: Dan O'Mara

THAT the District of Nipissing Social Services Administration Board provide consent to the Ministry of Municipal Affairs and Housing approving the mortgage renewal for 711 Coursol Road, Sturgeon Falls, owned and operated by the West Nipissing Non-Profit Housing Corporation, and for the lender to sign off on the two Personal Property Security Act registrations searches indicating that there is no restriction on title.

CARRIED

9. Move In Camera

Resolution #: DNSSAB 2025-10

Moved by: Justine Mallah

Seconded by: Maggie Horsfield

THAT the DNSSAB Board move in-camera on **January 29, 2025**, at **12:38 PM** to discuss negotiations, personal matters, labour relations, land acquisition, and confidential information from external government agencies.

CARRIED

9.1 Item #1

9.2 Item #2

- 9.3 Item #3
- 9.4 Item #4
- 9.5 Item #5
- 9.6 Item #6
- 9.7 Item #7
- 9.8 Item #8
- 9.9 Back to Open Session

10. Adjourn In Camera

Resolution #: DNSSAB 2025-11

Moved by: Chris Mayne

Seconded by: Vice Chair Lana Mitchell

THAT the DNSSAB Board approve the action(s)/direction(s) discussed at the **January 29, 2025**, in-camera session.

CARRIED

11. Other / New Business

Board Member Terry Kelly requested to present at an upcoming Board meeting to discuss potential errors and omissions in the Housing Targets Study as well as other items brought forward by the Municipality of East Ferris.

12. Next Meeting Date

The next DNSSAB Board meeting will be held on **February 26, 2025**.

13. Adjournment

Resolution #: DNSSAB 2025-12

Moved by: Jamie Restoule

Seconded by: Ethel LaValley

THAT the DNSSAB Board Meeting of **January 29, 2025**, be adjourned at **2:46 PM**.

CARRIED