

## **EAST FERRIS PUBLIC LIBRARY BOARD MEETING**

Minutes of the East Ferris Public Library Board Meeting of March 3<sup>rd</sup>, 2025  
Municipal Office Council Chambers at 3:30 p.m.

**PRESENT:** Christine Joly, Acting Chair  
Lisa Dupuis  
Lauren Rooyakkers, Council Representative  
Jennifer Laporte, Library CEO  
Kari Hanselman, Secretary  
Kim Rose, Deputy Clerk, East Ferris

**EXCUSED ABSENT:** Joyce Effinger, Donna St. Martin

1. **Call to Order** – Meeting called to order at 3:30 p.m.
2. **Land Acknowledgment** – Chair Joly read the land acknowledgment.
3. **Adoption of the Agenda**

Motion No. 2025-20

Moved by Christine Joly

Seconded by Lisa Dupuis

THAT the draft agenda circulated to the Board and dated March 3<sup>rd</sup>, 2025 be hereby adopted as amended by adding the following:

10. b) Library Hours of Operation

CARRIED

4. **Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2025-21

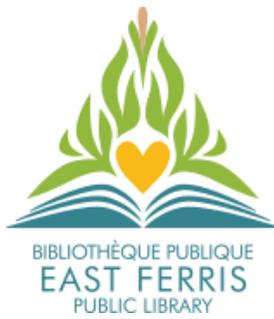
Moved by Lauren Rooyakkers

Seconded by Lisa Dupuis

THAT the Minutes of the Public Library Board Meeting held February 3<sup>rd</sup>, 2025 be adopted as circulated.

CARRIED

5. **Business Arising from the Minutes:** None for this session
6. **Declarations of Conflict of Interest:** None for this session



## 7. CEO Report

The CEO reviewed the March 2025 CEO Report with the Board.

Motion No. 2025-22

Moved by Lauren Rooyakkers

Seconded by Lisa Dupuis

Motion to approve the CEO Report dated March 3<sup>rd</sup>, 2025.

CARRIED

## 8. Correspondence and Information – None for this session

## 9. Communications – None for this session

## 10. Action Items

### a) Policy Review

#### i) Inclement Weather Policy

The Board reviewed the Inclement Weather Policy and accepted the amendments.

Motion No. 2025-23

Moved by Lisa Dupuis

Seconded by Christine Joly

That the East Ferris Public Library Board approves the Inclement Weather Policy as amended.

CARRIED

#### ii) Meeting Room Policy

The Board reviewed the Meeting Room Policy and accepted the amendments.

Motion No. 2025-24

Moved by Lauren Rooyakkers

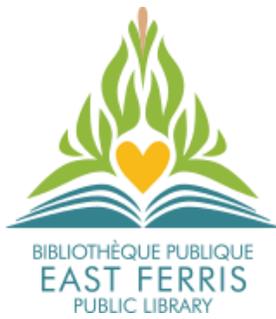
Seconded by Lisa Dupuis

That the East Ferris Public Library Board approves the Meeting Room Policy as amended.

CARRIED

### b) Library Hours of Operation

The Board discussed the minor changes to the hours of operation for the Library and



passed the following motion.

Motion No. 2025-25

Moved by Lauren Rooyakkers

Seconded by Lisa Dupuis

That the East Ferris Public Library Board approves the change in opening hours to 11:00 a.m. to 7:00 p.m. Monday to Thursday effective March 10<sup>th</sup>, 2025.

CARRIED

#### **11. Approval of Accounts Payable and Financial Reports**

Motion No. 2025-26

Moved by Christine Joly

Seconded by Lauren Rooyakkers

Motion to approve the accounts payables as per the Cheque Register dated December 1<sup>st</sup>, 2024 through January 31<sup>st</sup>, 2025 and the Financial Statements through January 31<sup>st</sup>, 2025.

CARRIED

#### **12. Other Business**

The Board agreed to change their regularly scheduled meeting dates going forward to the 1<sup>st</sup> Tuesday of each month at 3:30 p.m.

#### **13. Items for Council**

Council representative Rooyakkers has noted some items that she will share with Council.

#### **14. In-Camera – None for this session**

#### **15. Adjournment**

Motion No. 2025-27

Moved by Lauren Rooyakkers

Seconded by Christine Joly

Motion to adjourn the meeting at 4:10 p.m. and meet again on April 1<sup>st</sup>, 2025

CARRIED

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CHAIR

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RECORDING CLERK