



FIRE AND EMERGENCY SERVICES COMMITTEE MEETING

Minutes of the Fire and Emergency Services Committee Meeting
March 5th, 2025 at 11:00 a.m.
25 Taillefer Road, Corbeil, ON

PRESENT: Steven Trahan, Chair
Jason Trottier, CAO/Treasurer
Kim Rose, Deputy Clerk
Steph Amyotte, Fire Chief
Kari Hanselman, Clerk

EXCUSED ABSENT: None

1. **Call to Order** – Meeting called to order at 11:00 a.m.
2. **Adoption of Agenda** – Approved as circulated.
3. **Accepting the Minutes of the Previous Meetings**
 - a) **Minutes of January 23rd and January 28th, 2025** – Approved as prepared.
4. **Business Arising from the Minutes** - None for this session.
5. **Declaration of Conflict of Interest/Pecuniary Interest Thereof** – None for this session.
6. **Correspondence and Information** – None for this session.
7. **Other Business**
 - a) **EFFES Organization Chart**
The Committee reviewed the updated organization chart and the Deputy Chief/Fire Prevention Officer job description.
 - b) **Review Establish and Regulate a Fire Department By-law**
There are some administrative updates required to the by-law due to the new organization chart. Committee members will further review the by-law and meet again on March 13th to provide comments and recommend updates to Council.
8. **Adjournment** - Meeting adjourned at 12:01 p.m. The Committee will meet again on March 13th, 2025 at 10:30 a.m.