



EAST FERRIS PUBLIC LIBRARY BOARD MEETING

Minutes of the East Ferris Public Library Board Meeting of March 3rd, 2025
Municipal Office Council Chambers at 3:30 p.m.

PRESENT: Christine Joly, Acting Chair
Lisa Dupuis
Lauren Rooyakkers, Council Representative
Jennifer Laporte, Library CEO
Kari Hanselman, Secretary
Kim Rose, Deputy Clerk, East Ferris

EXCUSED ABSENT: Joyce Effinger, Donna St. Martin

1. **Call to Order** – Meeting called to order at 3:30 p.m.
2. **Land Acknowledgment** – Chair Joly read the land acknowledgment.
3. **Adoption of the Agenda**

Motion No. 2025-20

Moved by Christine Joly

Seconded by Lisa Dupuis

THAT the draft agenda circulated to the Board and dated March 3rd, 2025 be hereby adopted as amended by adding the following:

10. b) Library Hours of Operation

CARRIED

4. **Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2025-21

Moved by Lauren Rooyakkers

Seconded by Lisa Dupuis

THAT the Minutes of the Public Library Board Meeting held February 3rd, 2025 be adopted as circulated.

CARRIED

5. **Business Arising from the Minutes:** None for this session
6. **Declarations of Conflict of Interest:** None for this session



7. CEO Report

The CEO reviewed the March 2025 CEO Report with the Board.

Motion No. 2025-22

Moved by Lauren Rooyakkers

Seconded by Lisa Dupuis

Motion to approve the CEO Report dated March 3rd, 2025.

CARRIED

8. Correspondence and Information – None for this session

9. Communications – None for this session

10. Action Items

a) Policy Review

i) Inclement Weather Policy

The Board reviewed the Inclement Weather Policy and accepted the amendments.

Motion No. 2025-23

Moved by Lisa Dupuis

Seconded by Christine Joly

That the East Ferris Public Library Board approves the Inclement Weather Policy as amended.

CARRIED

ii) Meeting Room Policy

The Board reviewed the Meeting Room Policy and accepted the amendments.

Motion No. 2025-24

Moved by Lauren Rooyakkers

Seconded by Lisa Dupuis

That the East Ferris Public Library Board approves the Meeting Room Policy as amended.

CARRIED

b) Library Hours of Operation

The Board discussed the minor changes to the hours of operation for the Library and



passed the following motion.

Motion No. 2025-25

Moved by Lauren Rooyakkers

Seconded by Lisa Dupuis

That the East Ferris Public Library Board approves the change in opening hours to 11:00 a.m. to 7:00 p.m. Monday to Thursday effective March 10th, 2025.

CARRIED

11. Approval of Accounts Payable and Financial Reports

Motion No. 2025-26

Moved by Christine Joly

Seconded by Lauren Rooyakkers

Motion to approve the accounts payables as per the Cheque Register dated December 1st, 2024 through January 31st, 2025 and the Financial Statements through January 31st, 2025.

CARRIED

12. Other Business

The Board agreed to change their regularly scheduled meeting dates going forward to the 1st Tuesday of each month at 3:30 p.m.

13. Items for Council

Council representative Rooyakkers has noted some items that she will share with Council.

14. In-Camera – None for this session

15. Adjournment

Motion No. 2025-27

Moved by Lauren Rooyakkers

Seconded by Christine Joly

Motion to adjourn the meeting at 4:10 p.m. and meet again on April 1st, 2025

CARRIED

CHAIR

RECORDING CLERK