

## **EAST FERRIS PUBLIC LIBRARY BOARD MEETING**

Minutes of the East Ferris Public Library Board Meeting of January 6<sup>th</sup>, 2025  
Municipal Office Council Chambers at 3:30 p.m.

**PRESENT:** Christine Joly  
Donna St. Martin (Via Zoom)  
Joyce Effinger, Chair (Via Zoom)  
Lauren Rooyakkers, Council Representative  
Jennifer Laporte, Library CEO  
Kari Hanselman, Secretary  
Jason Trottier, Treasurer  
Kim Rose, Deputy Clerk, East Ferris

**EXCUSED ABSENT:** Lisa Dupuis

1. **Call to Order** – Meeting called to order at 3:29 p.m.
2. **Land Acknowledgment** – Chair Effinger read the land acknowledgment.
3. **Adoption of the Agenda**

Motion No. 2025-01

Moved by Lauren Rooyakkers

Seconded by Donna St. Martin

THAT the draft agenda circulated to the Board and dated January 6<sup>th</sup>, 2025 be hereby adopted as amended by adding under Other Business the Power Outage Policy under 10 a)ii.

CARRIED

4. **Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2025-02

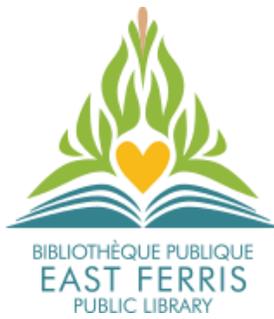
Moved by Christine Joly

Seconded by Lauren Rooyakkers

THAT the Minutes of the Public Library Board Meeting held December 2<sup>nd</sup>, 2024 be adopted as circulated.

CARRIED

5. **Business Arising from the Minutes:** None for this session
6. **Declarations of Conflict of Interest:** None for this session
7. **2025 Budget**



The Board began their review of the 2025 Budget. A Special Meeting of the Board will be scheduled for January 23<sup>rd</sup>, 2025 at 10:00 a.m. to continue their review.

## 8. CEO Report

The CEO reviewed the January 2025 CEO Report with the Board.

Motion No. 2025-03

Moved by Christine Joly

Seconded Donna St. Martin

Motion to approve the January 2025 CEO Report.

CARRIED

## 9. Correspondence and Information – None for this session

## 10. Communications – None for this session

## 11. Action Items

### a) Policy Review

#### i) Recognition/Sympathy/Condolences Policy

The Board reviewed the Recognition/Sympathy/Condolences Policy and accepted the amendments.

Motion No. 2025-04

Moved by Donna St. Martin

Seconded Christine Joly

That the Board approves the amendments to the Recognition/Sympathy/Condolences Policy as provided by the CEO.

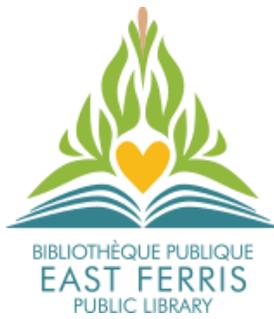
CARRIED

#### ii) Power Outage Policy

The Board reviewed the Power Outage Policy. Further review is required. This Policy will be brought forward to the meeting of February 3<sup>rd</sup>, 2025.

## 12. Approval of Accounts Payable and Financial Reports

Motion No. 2025-05



Moved by Lauren Rooyakkers

Seconded Christine Joly

Motion to approve the accounts payables as per the Cheque Register dated November 1<sup>st</sup>, 2024 through November 30<sup>th</sup>, 2024 and the Financial Statements through November 30<sup>th</sup>, 2024.

CARRIED

**13. Other Business:** None for this session.

**14. Items for Council**

Council representative Rooyakkers has noted some items that she will share with Council.

**15. In-Camera – CEO Performance Appraisal Results**

Motion No. 2025-06

Moved by Lauren Rooyakkers

Seconded by Donna St. Martin

THAT this meeting proceeds to In-Camera session at 4:56 p.m., under Section 16.1 (4)(d) of the Public Libraries Act, R.S.O. 1990, in order to address a matter pertaining to labour relations or employee negotiations regarding the CEO Performance Appraisal Results.

CARRIED

Motion No. 2025-07

Moved by Donna St. Martin

Seconded by Christine Joly

THAT we do now adjourn this In-Camera meeting at 4:58 p.m. and return to our regular session.

**16. Adjournment**

Motion No. 2025-08

Moved by Lauren Rooyakkers

Seconded by Donna St. Martin

Motion to adjourn the meeting at 4:59 p.m. and meet again on January 23<sup>rd</sup>, 2025

CARRIED

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CHAIR

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RECORDING CLERK