



**THE CORPORATION OF THE
MUNICIPALITY OF EAST FERRIS**

PUBLIC WORKS COMMITTEE MEETING

Minutes of Monday, April 1st, 2019 at 3:00 p.m.

PRESENT: Michel Voyer, Steven Trahan, Antoine Boucher, Monica Hawkins.

ABSENT: Marius Robidas, Public Works Foreman

1. **Agenda - Approved**
2. **Minutes of previous meeting – March 4th, 2019** - Minutes were reviewed and approved as circulated.
- 3.
4. **Declarations of Conflict of Interest** – None for this session.
4. **Correspondence and Information Items:**
There was no correspondence and information items on the agenda for this meeting. The Committee discussed various issues/items as follows:
 - Councillor Trahan informed the Director of Public Works that he had received a call regarding a sink hold that was starting at 753 MacPherson Drive. Director advised that they have been made aware and that the Public Works Foreman is monitoring.
 - Director explained to the Committee the procedures taken for Request for Service and Request for Complaint. Director showed the Committee the Complaint/Request tracking form that is being used at the office and reported on how it's administered.
 - Councillor Voyer had a request from the Planning Advisory Committee meeting regarding "Park Area Signs" to be placed near the park. Director will look at appropriate signage.

Discussions of Operating Budget:

- Director explained to the Committee that the request for tenders, request for quotations will be going out as soon as budget is approved.
 - Tender for Dust Control (joint tender with Bonfield)
 - RFQ- Equipment Rental – It was mentioned that we should promote to businesses in our area. Director advised that we have Vendor Binder and Businesses that register with the municipality are added in the binder)
 - Tender for Winter Sand
 - Tender for Granular Material
 - Tender for Plow Truck (if approved on capital budget)
 - Tender for 1-ton truck (if approved on capital budget)

-Compactor/Dozer (if approved on capital budget)- (Councillor Trahan gave website to Public Works Foreman regarding compactor/dozer)

Director of Public Works informed the Committee that the application for Lake Nosbonsing Road was complete and will be doing final review prior to sending out.

Reports:

- 1) None for this meeting.
5. Next meeting will be held on May 6th, 2019
6. Adjournment - 4:05 p.m.