



EAST FERRIS PUBLIC LIBRARY BOARD MEETING

Minutes of the East Ferris Public Library Board Meeting of May 6th, 2024
Municipal Office Council Chambers at 3:30 p.m.

PRESENT: Christine Joly
Lisa Dupuis
Joyce Effinger, Chair
Lauren Rooyakkers, Council Representative
Jennifer Laporte, Library CEO
Kari Hanselman, Secretary

EXCUSED ABSENT: Donna St. Martin

1. Call to Order – Meeting called to order at 3:30 p.m.

2. Land Acknowledgment

3. Adoption of the Agenda

Motion No. 2024-28

Moved by Lauren Rooyakkers

Seconded by Chris Joly

THAT the draft agenda circulated to the Board and dated May 6th, 2024 be hereby adopted as circulated.

CARRIED

4. Accepting the Minutes of the Previous Meeting(s):

Motion No. 2024-29

Moved by Lisa Dupuis

Seconded by Christine Joly

THAT the Minutes of the Public Library Board Meeting held April 8th, 2024 be adopted as circulated.

CARRIED

5. Business Arising from the Minutes: None for this session

6. Declarations of Conflict of Interest: None for this session

7. CEO Report

The CEO reviewed the report with the Board.



Motion No. 2024-30

Moved by Christine Joly

Seconded Lauren Rooyakkers

Motion to approve the CEO Report dated May 6th, 2024.

CARRIED

8. Correspondence and Information – None for this session

9. Communications – None for this session

10. Action Items – None for this session

11. Approval of Accounts Payable and Financial Reports

Motion No. 2024-31

Moved by Christine Joly

Seconded Lauren Rooyakkers

Motion to approve the accounts payable as per the Cheque Register dated March 1st, 2024 through March 31st, 2024 and the Financial Statements through March 31st, 2024.

CARRIED

12. Other Business

a) Strategic Plan Review

The Board completed their review of the 2024-2027 Strategic Plan.

Motion No. 2024-32

Moved by Christine Joly

Seconded Lisa Dupuis

THAT the East Ferris Public Library Board approve the following amendments to the Strategic Plan:

- change ED3 to create opportunities to engage people
- change the last point under 04 Community Development to create opportunities to engage people.

CARRIED



b) Review Reserve Fund Policy

The Board approved amendments to the Reserve Policy. Discussions with the Treasurer regarding a Capital or Investment Fund will be brought forward to the next meeting.

Motion No. 2024-33

Moved by Christine Joly

Seconded by Lauren Rooyakkers

THAT the East Ferris Public Library Board approve the following amendments to the Reserve Policy:

- increase the target minimum Operating Reserve Fund to 7% of the approved Operating Budget
- increase the target minimum Technology Infrastructure Reserve Fund to 5% of the approved Operating Budget.

CARRIED

13. Items for Council

Council Representative Rooyakkers has noted a few items she will share with Council.

14. In-Camera (if required): None for this session

15. Adjournment

Motion No. 2024-34

Moved by Christine Joly

Seconded by Joyce Effinger

Motion to adjourn the meeting at 4:14 p.m. and meet again on September 9th, 2024.

CARRIED

CHAIR

RECORDING CLERK



List of Actions

Action 2023-01	Board Strategic Plan	Completed
Action 2023-03	CEO Research Francophone Community Grants Program	Completed