

## Kari Hanselman

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**Subject:** FW: NBMCA Final Inventory of Programs and Services April 2024  
**Attachments:** NBMCA Letter to Municipalities re Final Version of Inventory April 29 2024.pdf

Good evening,

As required under the Conservation Authorities Act, the North Bay-Mattawa Conservation Authority (NBMCA) is providing a copy of the final version of NBMCA's Inventory of Programs and Services, attached here. As a recap, the Inventory was updated in June 2023 based on:

- feedback and guidance received from the Province (including division of programs and services accurately into Category 1 (mandatory), 2 (municipally delegated) and 3 (other); identifying "General" expenses; differentiating between operating and capital expenses);
- known changes from Bill 23 (including removal of natural heritage planning work);
- consideration of NBMCA's 2022 and 2023 budgets in order to reflect post pandemic increases in expenses, current estimates and shifts made in certain programs. This approach is preferable to using average annual costs for the previous five years.

The updated Inventory was presented to the NBMCA Board on June 28, 2023 in order to begin to engage member municipalities. Through several meetings held in summer-fall 2023 with member municipalities, feedback was sought. As a result, the Inventory was further updated through March 2024 for the following:

- minor edits to address comments received to enhance clarity around an asset management plan (i.e. asset management plan for natural hazard infrastructure is a Category 1 activity; any other asset management plans are Category 3);
- clarifying where sole benefiting levy applies (i.e. noting which activities in the Inventory are supported through a sole benefiting levy and for which municipality).

As well, NBMCA is confirming that agreements with member municipalities are established to carry out Category 2 and Category 3 programs and services. Thank you so much for reviewing and taking these to councils in good time. These agreements are posted on our website at:

<https://nbmca.ca/governance/agreements-and-memorandum-of-understandings/>

These agreements go hand in hand with the annual budget process. NBMCA Budget 2024 is posted here:

<https://nbmca.ca/governance/budget-and-audited-financial-statements/>

Please feel free to contact me if you have any questions.

Chithra Gowda (she/her)

Chief Administrative Officer, Secretary Treasurer

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