



EAST FERRIS PUBLIC LIBRARY BOARD MEETING

Minutes of the East Ferris Public Library Board Meeting of April 8th, 2024
Municipal Office Council Chambers at 3:30 p.m.

PRESENT: Christine Joly
Lisa Dupuis
Donna St. Martin
Joyce Effinger, Chair
Lauren Rooyackers, Council Representative
Jennifer Laporte, Library CEO
Kari Hanselman, Secretary
Jason Trottier, Treasurer

EXCUSED ABSENT: None

1. Call to Order – Meeting called to order at 3:30 p.m.

2. Land Acknowledgment

3. Adoption of the Agenda

Motion No. 2024-21

Moved by Lisa Dupuis

Seconded by Chris Joly

THAT the draft agenda circulated to the Board and dated April 8th, 2024 be hereby adopted as circulated.

CARRIED

4. Accepting the Minutes of the Previous Meeting(s):

Motion No. 2024-22

Moved by Chris Joly

Seconded by Donna St. Martin

THAT the Minutes of the Public Library Board Meeting held March 4th, 2024 be adopted as circulated.

CARRIED

5. Business Arising from the Minutes: None for this session

6. Declarations of Conflict of Interest: None for this session



7. 2023 Financial Statement Presentation – Jessica Dion, Baker Tilly SNT LLP

Jessica Dion, Municipal Auditor, presented the 2023 Financial Statements to the Board.

Motion No. 2024-23

Moved by Donna St. Martin

Seconded Chris Joly

THAT the East Ferris Public Library Financial Statements for the year ended December 31st, 2023 be accepted as prepared by Baker Tilly, SNT LLP, Municipal Auditors.

CARRIED

8. CEO Report

The CEO reviewed the report with the Board.

Motion No. 2024-24

Moved by Lauren Rooyakkers

Seconded Lisa Dupuis

Motion to approve the CEO Report dated April 8th, 2024.

CARRIED

9. Correspondence and Information:

- a) Council Resolution – Increase Library Funding

10. Communications – None for this session

11. Action Items

None for this session.

12. Approval of Accounts Payable and Financial Reports

Motion No. 2024-25

Moved by Chris Joly

Seconded Lauren Rooyakkers

Motion to approve the accounts payable as per the Cheque Register dated February 1st, 2024 through February 29th, 2024 and the Financial Statements through February 29th, 2024.

CARRIED



13. Other Business

a) Strategic Plan Review

The Board continued their review of the 2024-2027 Strategic Plan.

Motion No. 2024-26

Moved by Donna St. Martin

Seconded Lisa Dupuis

WHEREAS on December 4th, 2023 a sub-committee was created by Resolution No. 2023-66 with the purpose of completing a first draft of the Strategic Plan;

BE IT HEREBY RESOLVED that the Strategic Plan sub-committee be dissolved effected April 8th, 2024.

CARRIED

b) Review Reserve Fund Policy

Deferred to May 6th, 2024 meeting.

14 Items for Council

Council Representative Rooyakkers has noted a few items she will share with Council.

15. In-Camera (if required): None for this session

16. Adjournment

Motion No. 2024-27

Moved by Lisa Dupuis

Seconded by Lauren Rooyakkers

Motion to adjourn the meeting at 5:07 p.m. and meet again on May 6th, 2024 at 3:30 p.m.

CARRIED

CHAIR

RECORDING CLERK



List of Actions

Action 2023-01	Board Strategic Plan	Completed
Action 2023-03	CEO Research Francophone Community Grants Program	Completed