



EAST FERRIS PUBLIC LIBRARY BOARD MEETING

Minutes of the Public Library Board Meeting of March 4th, 2024
Municipal Office Council Chambers at 3:30 p.m.

PRESENT: Christine Joly
Lisa Dupuis
Jennifer Laporte, CEO
Kari Hanselman, Secretary
Donna St. Martin
Joyce Effinger, Chair
Lauren Rooyakkers, Council Representative

EXCUSED ABSENT: Jason Trottier, Treasurer

1. Call to Order – Meeting called to order at 3:30 p.m.

2. Land Acknowledgment

3. Adoption of the Agenda

Motion No. 2024-14

Moved by Lauren Rooyakkers

Seconded by Lisa Dupuis

THAT the draft agenda circulated to the Board and dated March 4th, 2024 be hereby adopted as circulated.

CARRIED

4. Accepting the Minutes of the Previous Meeting(s):

Motion No. 2024-15

Moved by Chris Joly

Seconded by Lauren Rooyakkers

THAT the Minutes of the Public Library Board Meeting held February 5th, 2024 be adopted as circulated.

CARRIED

5. Business Arising from the Minutes: None for this session

6. Declarations of Conflict of Interest: None for this session

7. CEO Report

The CEO reviewed the Report with the Board.



Motion No. 2024-16

Moved by Donna St. Martin

Seconded Lauren Rooyakkers

Motion to approve the CEO Report dated March 4th, 2024.

CARRIED

8. **Correspondence and Information Items:** None for this session

9. **Communication:** None for this session

10. **Action Items**

a) 2023-01 (Strategic Plan)

The Board reviewed the Strategic Plan as prepared by the subcommittee. The plan was approved with amendments. This action item is complete.

Motion No. 2024-17

Moved by Lauren Rooyakkers

Seconded Joyce Effinger

THAT the East Ferris Public Library Board approve the 2024-2027 Strategic Plan with the amendments made at the March 4th, 2024 Board meeting.

CARRIED

b) 2023-03 (Research Francophone Community Grants Program)

The library is not incorporated so does not qualify for this grant. This action item is completed.

11. **Approval of Accounts Payable and Financial Reports**

Motion No. 2024-18

Moved by Chris Joly

Seconded Lisa Dupuis

Motion to approve the accounts payables as per the Cheque Register dated January 1st, 2024 through January 31st, 2024 and the Financial Statements through January 31st, 2024.

CARRIED



12. Other Business

a) Retention Policy

Motion No. 2024-19

Moved by Lauren Rooyakkers

Seconded Donna St. Martin

THAT the East Ferris Public Library Board approved the Retention Policy as amended.

CARRIED

13. Items for Council

Council Representative Rooyakkers has noted a few items she will share with Council.

14. In-Camera (if required): None for this session

15. Adjournment

Motion No. 2024-20

Moved by Lauren Rooyakkers

Seconded by Donna St. Martin

Motion to adjourn the meeting at 5:17 p.m. and meet again on April 8th, 2024 at 3:30 p.m.

CARRIED

CHAIR

RECORDING CLERK



List of Actions

Action 2023-01	Board Strategic Plan	Completed
Action 2023-03	CEO Research Francophone Community Grants Program	Completed