



**THE CORPORATION OF THE MUNICIPALITY OF EAST FERRIS**  
**REGULAR COUNCIL MEETING MINUTES**

**November 28, 2023**

PRESENT:        Pauline Rochefort, Mayor                                Rick Champagne, Councillor  
                     Terry Kelly, Councillor                                Lauren Rooyakkers, Deputy Mayor  
                     Steven Trahan, Councillor

STAFF                Jason Trottier, CAO/Treasurer                                Kari Hanselman, Clerk  
PRESENT:

**1.        Call to Order**

Mayor Rochefort called the meeting to order at 6:00 p.m.

**2.        Adoption of Agenda**

**2023-310**

**Moved by** Councillor Kelly

**Seconded by** Councillor Champagne

THAT the draft agenda presented to Council and dated the 28th day of November, 2023 be adopted as amended by adding the following:

-16. Other Business - Canadian Emergency Business Account Loan Repayments

-17. In-Camera - Cassellholme

**Carried Mayor Rochefort**

**3.        Accepting the Minutes of the Previous Meeting(s):**

- a.        Approval of Council Minutes: Special Meeting of November 14th, 2023 and Regular Meeting of November 14th, 2023

**2023-311**

**Moved by** Councillor Trahan

**Seconded by** Deputy Mayor Rooyakkers

THAT the Minutes of the Regular Council Meeting of November 14th, 2023 and the Special Council Meeting of November 14th, 2023 be adopted as circulated.

**Carried Mayor Rochefort**

**4.        Business Arising from the Minutes**

None for this session

**5.        Declarations of Conflict of Interest- Pecuniary Interest Thereof**

None for this session

**6.        Chair's Comments:**

None for this session

**7. Delegations to Council:**

None for this session

**8. Committee Reports:**

- a. Public Works and Infrastructure Committee

None for this session

- b. Emergency Management Program Committee

1. Municipal Emergency Control Group

2. Resolution - Community Emergency Preparedness Grant 2023-24

**2023-312**

**Moved by** Councillor Champagne

**Seconded by** Councillor Kelly

THAT Council for the Corporation of the Municipality of East Ferris authorizes the Chief Administrative Officer/Treasurer to submit an application to Emergency Management Ontario's Community Emergency Preparedness Grant 2023-24 for a minimum of \$5,000 to a maximum of \$50,000;

AND FURTHER THAT the Chief Administrative Officer/Treasurer be authorized to commit to a contract with the Government of Ontario.

**Carried Mayor Rochefort**

- c. Fire and Emergency Services Committee

None for this session

- d. Planning Advisory Committee

None for this session

- e. Committee of Adjustment

None for this session

- f. Recreation, Parks and Culture Committee

None for this session

- g. Economic Development Committee

None for this session

- h. Striking Committee

None for this session

**9. Board Reports:**

- a. Library Board

None for this session

- b. Police Services Board

None for this session

- c. Cassellholme, DNSSAB, Health Unit and NBMCA

**10. Departmental Reports & Resolutions:**

- a. Report No. PLAN-2023-08 - Trout Lake Water Quality Study

Director of Community Services presented his report to Council. Council deferred accepting the recommendation to the December 12th Council meeting.

**11. Notice of Motions**

None for this session

**12. By-laws:**

- a. By-law No. 2023-48: 3rd Reading

**2023-313**

**Moved by** Councillor Champagne

**Seconded by** Councillor Trahan

THAT By-law No. 2023-48 being a By-law to authorize the execution of a condominium agreement for 1278 Village Road between Jeffrey James Staples and 845826 Ontario Inc. and the Corporation of the Municipality of East Ferris, BE READ a third time and passed this 28th day of November, 2023;

AND THAT said By-Law be signed by the Mayor and Clerk, and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

- b. By-law No: 2023-50: 1st, 2nd and 3rd Reading

**2023-314**

**Moved by** Councillor Champagne

**Seconded by** Councillor Trahan

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a By-law to reappoint David C. King, Municipal Advisory Services (MAS), as the Integrity Commissioner for the Municipality of East Ferris BE READ a first, second and third time, passed and numbered 2023-50;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

**13. Correspondence and Information Items:**

- a. Coleman Township
- b. County of Prince Edward
- c. Municipality of Shuniah
- d. Municipality of South Bruce  
Referred to Public Works Committee
- e. Municipality of Wawa  
Referred for Council support and to the Fire and Emergency Services Committee
- f. Town of Aylmer  
Referred for Support
- g. Town of Orangeville  
Referred for Support
- h. AMO Communications

- i. District of Nipissing Social Services Administration Board
  - 1. Re: Finance and Administration Committee Meeting Agenda November 22nd, 2023
  - 2. Re: Community Services Committee Meeting Agenda November 22nd, 2023
  - 3. Re: DNSSAB Board Meeting Agenda November 22nd, 2023
- j. Communities in Bloom
- k. FONOM
- l. Good Roads

**2023-315**

**Moved by** Councillor Champagne

**Seconded by** Councillor Kelly

WHEREAS the 2024 Good Roads Conference is being held at the Fairmont Royal York in Toronto April 21st - 24th, 2024;

BE IT HEREBY RESOLVED that the following members of Council are approved to attend the 2024 Good Roads Conference: Councillor Kelly, Councillor Trahan, Councillor Champagne, Mayor Rochefort.

**Carried Mayor Rochefort**

- m. Near North Crime Stoppers

**2023-316**

**Moved by** Councillor Kelly

**Seconded by** Deputy Mayor Rooyakkers

WHEREAS Near North Crime Stoppers serves the Districts of Nipissing and Parry Sound and enhances community safety across the region;

AND WHEREAS to date, Near North Crime Stoppers has received over 22,468 calls from tipsters, contributing to the arrest of 1,786 individuals, over \$4.3 million in property and cash has been recovered and over \$58 million in drugs destined for our communities have been seized because of Crime Stoppers;

BE IT HEREBY RESOLVED that Council of the Corporation of the Municipality of East Ferris hereby authorizes the declaration of the month of January 2024 as Crime Stoppers Month in the Municipality of East Ferris.

**Carried Mayor Rochefort**

- n. Trout Lake Conservation Association

**14. Action Items:**

- a. Approval of Correspondence and Information Circulated with the Agenda

**2023-317**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Champagne

THAT Council approve the Correspondence and Information as circulated with the agenda of November 28th, 2023.

**Carried Mayor Rochefort**

- b. Referred for support from meeting of November 14th, 2023

1. Resolution: Guy Bourgouin, MPP Mushkegowuk-James Bay - Highway Safety

**2023-318**

**Moved by** Councillor Kelly

**Seconded by** Councillor Trahan

THAT the Council for the Municipality of East Ferris supports the letter received from MPP Bourgouin regarding highway safety and the act of passing on the left side of a lane when it is marked with two solid yellow lines.

**Carried Mayor Rochefort**

- c. Resolution: Cancel Second Meeting in December

**2023-319**

**Moved by** Deputy Mayor Rooyakkers

**Seconded by** Councillor Kelly

WHEREAS section 5.3 of the Council Procedural By-law No. 2020-17 states that there shall only be one meeting of Council held in the December;

BE IT HEREBY RESOLVED that Council for the Municipality of East Ferris cancel the regular scheduled meeting of December 26th;

AND THAT a Special Meeting of Council be scheduled in accordance with Section 240 of the Municipal Act, as amended at the call of the Chair if required.

**Carried Mayor Rochefort**

- d. Resolution: Cassellholme Governance Structure Review

Deferred to In-camera session.

## **15. Approval of Accounts Payable**

**2023-320**

**Moved by** Councillor Champagne

**Seconded by** Councillor Kelly

THAT Council approve the general accounts for the Municipality of East Ferris as indicated in the cheque register(s) dated November 28th, 2023 in the amount of \$279,573.39.

**Carried Mayor Rochefort**

## **16. Other Business**

- a. Canadian Emergency Business Account Loan Repayments

Councillor Champagne moved a motion requesting the deadline for the CEBA loan repayment be extended.

**2023-321**

**Moved by** Councillor Champagne

**Seconded by** Councillor Kelly

THAT Council for the Municipality of East Ferris requests that the deadline for Canada Emergency Business Account (CEBA) Loan Repayment be extended from January 18th, 2024 to June 30th, 2024;

AND FURTHER THAT this extension still allow businesses to qualify for partial loan forgiveness up to 33%;

AND FURTHER THAT that a copy of this resolution be sent to MP, Anthony Rota, Prime Minister, Trudeau, and Minister of Finance, Chrystia Freeland.

**Carried Mayor Rochefort**

**17. In Camera**

Council added discussions pertaining to Cassellholme to the In-camera session.

**2023-322**

**Moved by** Councillor Champagne

**Seconded by** Deputy Mayor Rooyakkers

THAT this meeting proceeds to In-Camera session at 7:27 p.m., under Section 239(2)(b) of the Municipal Act, 2001, S.O. 2001, c.25 in order to address matters pertaining to:

- Personal matters about an identifiable individual, including municipal or local board employees pertaining to the Senior`s Villas and Cassellholme.

**Carried Mayor Rochefort**

**2023-323**

**Moved by** Councillor Champagne

**Seconded by** Deputy Mayor Rooyakkers

THAT we do now adjourn this In-Camera meeting at 8:07 p.m. and return to our regular session of Council.

**Carried Mayor Rochefort**

**2023-324**

**Moved by** Councillor Trahan

**Seconded by** Councillor Kelly

WHEREAS the Board of Management governance structure for Territorial District Homes under Section 128 of Ontario's *Fixing Long-Term Care Act, 2021* is an antiquated model that is flawed for several reasons;

AND WHEREAS seven (7) of the current nine (9) member municipalities for the District of Nipissing East Home for the Aged (Cassellholme) are requesting that a review of the existing legislation that governs Territorial District Homes be performed by the Ministry of Long-Term Care in consultation with member municipalities of the six (6) Territorial District Homes governed by a Board of Management;

AND WHEREAS the Mayors of seven (7) of the nine (9) member municipalities for the District of Nipissing East Home for the Aged (Cassellholme) have prepared a letter to Honourable Stan Cho, Minister of Long-Term Care outlining the issues and concerns with the current legislation;

BE IT HEREBY RESOLVED THAT Council for the Corporation of the Municipality of East Ferris endorses the letter as attached to this Resolution.

**Carried Mayor Rochefort**

**18. Confirmatory By-Law**

- a. By-law No. 2023-51: 1st, 2nd and 3rd Reading

**2023-325**

**Moved by** Councillor Kelly

**Seconded by** Councillor Champagne

WHEREAS Council for the Municipality of East Ferris deems it expedient to pass three readings of the following by-law at this session;

BE IT HEREBY RESOLVED THAT a By-law to confirm the proceedings of Council from November 14th, 2023 to November 28th, 2023, BE READ a first, second and third time, passed and numbered 2023-51;

AND THAT said by-law be signed by the Mayor and Clerk and sealed with the Seal of the Corporation.

**Carried Mayor Rochefort**

**19. Adjournment**

**2023-326**

**Moved by** Councillor Trahan

**Seconded by** Deputy Mayor Rooyakkers

THAT we do now adjourn at 8:10 p.m. and meet again on December 12th, 2023.

**Carried Mayor Rochefort**

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Mayor  
Pauline Rochefort

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Clerk  
Kari Hanselman