



## **EAST FERRIS PUBLIC LIBRARY BOARD MEETING**

Minutes of the Virtual Public Library Board Meeting of June 5<sup>th</sup>, 2023

**PRESENT:** Christine Joly  
Joyce Effinger  
Donna St. Martin  
Kari Hanselman, Deputy Clerk

Lisa Dupuis  
Lauren Rooyakkers  
Jennifer Laporte, CEO

**EXCUSED ABSENT:** None

1. **Call to Order** – Meeting called to order at 3:59 p.m.
2. **Land Acknowledgment** – Chair Effinger read the land acknowledgment.
3. **Adoption of the Agenda**

Motion No. 2023-30

Moved by Christine Joly

Seconded by Lauren Rooyakkers

THAT the draft agenda circulated to the Board and dated June 5<sup>th</sup>, 2023 be hereby adopted circulated.

CARRIED

4. **Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2023-31

Moved by Christine Joly

Seconded by Lauren Rooyakkers

THAT the Minutes of the Regular Public Library Board Meeting held May 1<sup>st</sup>, 2023 be adopted as circulated.

CARRIED

5. **Business Arising from the Minutes:** None for this session
6. **Declarations of Conflict of Interest:** None for this session
7. **CEO Report**

The CEO shared information with the Board regarding circulation patterns by time of day Monday through Thursday.



Motion No. 2023-32

Moved by Lauren Rooyakkers

Seconded by Donna St. Martin

Motion to approve the CEO Report dated June 5<sup>th</sup>, 2023.

CARRIED

**8. Correspondence and Information Items:** None for this session

**9. Communication:** None for this session

**10. Action Items**

**a) 2023-01 (Review Strategic Plan Survey Responses)**

Fifty-five people were surveyed at the tradeshow. Chair Effinger prepared a summary of the results and shared it with the Board. The Board will review further and brainstorm ideas for the strategic plan over the summer.

**b) 2023-02 (Contact LEAD Team Re: Dissolution)**

This action item is now complete.

**c) 2023-04 (Funding advocacy – resolution)**

This action item is now complete. The item will be brought forward at the December meeting to better align with the Federation of Ontario Public Libraries and the budget times of higher levels of government.

**d) 2023-05 (Mission Statement)**

Motion No. 2023-33

Moved by Lauren Rooyakkers

Seconded by Christine Joly

Motion to update the East Ferris Public Library Mission Statement as follows:

The East Ferris Public Library is committed to providing high quality free services and resources to all community members. Through collaboration with the community and local groups, we offer collections, programs, recreational equipment, high speed internet and tech services all in a welcoming, safe and supportive environment.

CARRIED



**e) 2023-06 (Volunteer Hours Statistics)**

CEO has been tracking volunteer hours since January. There are approximately 130 hours so far this year. The Board discussed potential WSIB issues and will review the Volunteer Policy at the next meeting.

**11. Approval of Accounts Payable and Financial Reports**

Motion No. 2023-34

Moved by Christine Joly

Seconded Lauren Rooyakkers

Motion to approve the accounts payables as per the Cheque Register dated April 1<sup>st</sup>, 2023 through April 30<sup>th</sup>, 2023 and the Financial Statements dated April 1<sup>st</sup>, 2023 through April 30<sup>th</sup>, 2023.

CARRIED

**12. Other Business**

**a) People counter**

This item is being deferred. The CEO is going to look into other options that fit within this year's hardware budget.

**b) Motion – Pride Flag**

Motion No. 2023-35

Moved by Lauren Rooyakkers

Seconded Donna St. Martin

WHEREAS the East Ferris Public Library is committed to providing a welcoming and inclusive environment for all members of the community, regardless of their sexual orientation or gender identity;

AND WHEREAS the rainbow pride flag is a symbol of the LGBTQIA2S+ community and represents diversity, inclusion, and acceptance;

AND WHEREAS displaying the rainbow pride flag in the library can serve as a visible sign of support for the LGBTQIA2S+ community and help to create a sense of belonging for all patrons;

THEREFORE, BE IT RESOLVED that the East Ferris Public Library Board adopts the use of the rainbow pride flag as a symbol of our commitment to diversity, inclusion, and acceptance;



BE IT FURTHER RESOLVED that the East Ferris Public Library will display the rainbow pride flag in a visible location within the library, and will make efforts to ensure that the flag is maintained and replaced as needed.

CARRIED

**c) Approval of Advocacy Policy**

Motion No. 2023-36

Moved by Lisa Dupuis

Seconded Donna St. Martin

THAT the East Ferris Public Library Board approves of the updates made to the Advocacy Policy.

CARRIED

**13. In-Camera:** None for this session

**14. Items for Council:** None for this session

**15. Adjournment**

Motion No. 2023-37

Moved by Donna St. Martin

Seconded by Lisa Dupuis

Motion to adjourn the meeting at 4:58 p.m. and meet again on September 11<sup>th</sup>, 2023.

CARRIED

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CHAIR

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RECORDING CLERK



## List of Actions

Action 2022-01	Administration CEO to complete follow up of community survey status	Completed
Action 2023-01	Board Review Strategic Plan Survey Responses Add: Tradeshow survey results	By September 11 <sup>th</sup> , 2023
Action 2023-02	CEO Contact LEAD Team Re: dissolution Add: Financial review (Board)	Completed
Action 2023-03	CEO Research Francophone Community Grants Program	For next year
Action 2023-04	CEO/Board Prepare resolution to advocate for increased funding	Completed
Action 2023-05	Board/CEO Updated Mission Statement	Completed
Action 2023-06	CEO Provide Board with Volunteer Hours Statistics	Completed