

Municipality of East Ferris

Report to Council

Report No.: CLERK-2022-01

Date: February 8th, 2022

Originator: Monica L. Hawkins, Clerk

Subject: 2022 Municipal Election Procedures

RECOMMENDATION

1. That Council receives staff report No. CLERK-2022-01 - 2022 Municipal Election Procedures for information purposes only;
2. That the 2022 Municipal Election Procedures be made available on the municipal website; and
3. That the 2022 Municipal Election Procedures be made available to all candidates through the election package.

BACKGROUND

Municipalities are required to publish procedures for the 2022 Municipal Elections. Clerks, rather than Council, will determine the dates and times for advance voting. They can also establish reduced voting hours in certain institutions and determine whether voting places will open early on voting day. The Municipal Elections Act, 1996, as amended, has also increased the implied and direct discretionary authority of the Clerk which are outlined in the Municipal Election Procedures under Table of Contents, "Discretionary Powers of the Clerk".

ANALYSIS/OPTIONS

Procedures for the 2022 Municipal Elections are required and may be approved by Council. Staff have compiled the necessary election information in a condensed format with all the important sections of the Act. The procedures set out in the attached "Municipal Election Procedures" document are not final and are subject to changes at the discretion of the Clerk under his/her authority under the Act. There may be forms which are updated and provided by the province and made available for purchase through Municipal World.

These procedures are for information purposes only as having Council's input on the procedures relating to the dates, times and locations could be perceived as interference by incumbents. This report is to provide Council with an update on the Clerk's progress in preparing for the election and collecting information for the 2022 Municipal Election Procedures.

These procedures have been drafted by the Clerk's Office, under the Authority provided to the Clerk/Deputy Returning Officer under the Municipal Elections Act.

FINANCIAL IMPLICATIONS

There are no financial implications with this report.

RECOMMENDATION

That the 2022 Municipal Election Procedures as prepared by the Municipal Clerk be received for information purposes only by Council, be made available on the municipal website, and be distributed to all candidates through the municipal election package.

Respectfully Submitted,

Monica L. Hawkins, AMCT
Clerk

I concur with this report and recommendation,



Jason H. Trottier, HBBA, CPA, CMA
CAO/Treasurer