

Municipality of East Ferris Report to Council

Report No.: R-2023-05

Date: April 25, 2023

Originator: Antoine C. Boucher, Municipal Engineer

Subject: **RFP EF 2023-03 – Culvert Needs Study**

RECOMMENDATION

That Request for Proposal EF 2023-03 for the preparation of a Culvert Needs Study be awarded to McIntosh Perry with an upset limit of \$ 72,412.00 before taxes.

And That the work be limited to Road Culverts located on municipally maintained roads, more specifically excluding all Driveway Culverts.

BACKGROUND

The RFP was advertised in the North Bay Nugget on Saturday, April 8th, 2023. The RFP closed on April 18th, 2023, at 3:00 p.m. and was opened at 3:06 p.m. in the Municipal Office and via a Zoom meeting in the presence of Councillor Mr. Terry Kelly, Clerk Monica Hawkins and Kari Hanselman, Deputy Clerk. A representative of Bruman Construction was also in attendance.

Eight (8) RFPs were picked-up or issued, and the following four (4) bids were received.

ANALYSIS/OPTIONS

The Municipality of East Ferris was successful in receiving FCM asset management funding with a remaining contribution of \$50,000 for 2023. The score and submitted bids are shown in the table below. The Mandatory work is based on the evaluation of up to 390 Road Culverts on municipally maintained roads. The bidders were also asked to provide a provisional cost for a high-level GIS identification and rating of Driveway Culverts. This provisional item will be removed from the assignment and performed in-house in the future given its high cost and lower priority.

Company	RFP Score	Mandatory	Provisional
Tulloch	75	\$213,103.25	\$720,426.25
McIntosh Perry	95	\$ 72,412.00	\$215,878.25
EXP	87	\$130,645.00	\$244,985.00
D. M. Wills Associates Limited	92	\$ 89,440.00	\$175,125.00

The last Municipal culvert inventory dates to 1974 with only 40+ culverts. The proposed work will provide data to evaluate all Road Culverts within the maintained roads network and will become part of the Asset Management Plan.

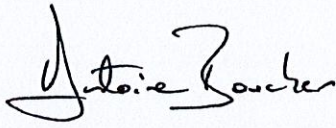
It is recommended to award this project to McIntosh Perry based on the highest score they obtained to complete the Road Culvert evaluation. The cost difference between the mandatory work and the remaining FCM funding contribution will be captured within the 2023 budget.

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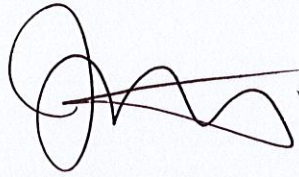
And That the work be limited to Road Culverts located on municipally maintained roads, more specifically excluding all Driveway Culverts.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Antoine Boucher".

Antoine C. Boucher, P. Eng.
Municipal Engineer

I concur with this report and recommendation.

A handwritten signature in black ink, appearing to read "Jason H. Trottier".

Jason H. Trottier, BBA, CPA, CMA
CAO/Treasurer