



EAST FERRIS PUBLIC LIBRARY BOARD MEETING

Minutes of the Virtual Public Library Board Meeting of April 3rd, 2023

PRESENT: Christine Joly
Joyce Effinger
Lauren Rooyakkers
Kari Hanselman, Deputy Clerk

Donna St. Martin
Lisa Dupuis
Jennifer Laporte, CEO

EXCUSED ABSENT: None

OTHERS IN ATTENDANCE: Jessica Dion, Baker Tilly

1. **Call to Order** – Meeting called to order at 4:00 p.m.
2. **Land Acknowledgment** – Chair Effinger read the land acknowledgment.
3. **Adoption of the Agenda**

Motion No. 2023-18

Moved by Lauren Rooyakkers

Seconded by Christine Joly

THAT the draft agenda circulated to the Board and dated April 3rd, 2023 be hereby adopted as circulated.

CARRIED

4. **Business Arising from the Minutes:** None for this session
5. **Declaration of Conflict of Interest:** None for this session
6. **2022 Financial Statement Presentation – Jessica Dion, Municipal Auditors, Baker Tilly SNT LLP**

Motion No. 2023-19

Moved by Lisa Dupuis

Seconded by Donna St. Martin

THAT the East Ferris Public Library Financial Statements for the year ended December 31st, 2022 be accepted as prepared by Baker Tilly, SNT LLP, Municipal Auditors.

CARRIED



7. Accepting the Minutes of the Previous Meeting(s):

Motion No. 2023-20

Moved by Lisa Dupuis

Seconded by Donna St. Martin

THAT the Minutes of the Regular Public Library Board Meeting held February 6th, 2023 and the Special Meeting held March 13th, 2023 be adopted as circulated.

CARRIED

8. Board Report

a) CEO Report

Motion No. 2023-21

Moved by Christine Joly

Seconded by Lauren Rooyakkers

Motion to approve the CEO Report dated April 3rd, 2023.

CARRIED

9. Correspondence and Information Items: None for this session

10. Communication: None for this session

11. Action Items

a) 2023-01 – Strategic Plan Survey Responses

Board members will attend the 2023 East Ferris Tradeshow and survey attendees to gather further information.

b) 2023-02 – Contact LEAD Team Re: Dissolution

CEO received a cheque and financial documents from the LEAD Team. Ms. St. Martin will review the documents to confirm the figures.

12. Approval of Accounts Payable and Financial Reports

Motion No. 2023-22

Moved by Christine Joly

Seconded Donna St, Martin

Motion to approve the accounts payables as per the Cheque Register dated January 1st, 2023 through February 28th, 2023 and the Financial Statements dated January 1st, 2023 through February 28th, 2023.

CARRIED



13. Other Business:

a) Personnel Policy amendment

Motion No. 2023-23

Moved by Christine Joly

Seconded by Lisa Dupuis

WHEREAS the 2023 Library Board Budget included 6% in lieu of benefits for permanent part-time staff.

AND WHEREAS the Board amended the Personnel Policy to reflect this benefit at the April 3rd, 2023 Board meeting.

BE IT HEREBY RESOLVED that the 2023 Library Board Budget be referred to Council for the 2023 Municipal Budget Deliberations.

CARRIED

b) Library funding advocacy

Deferred to the next meeting.

c) Francophone Community Grants Program

CEO to look into grant for future application.

14. In-Camera: None for this session

15. Adjournment

Motion No. 2023-24

Moved by Donna St. Martin

Seconded by Christine Joly

Motion to adjourn the meeting at 4:58 p.m.

CARRIED

CHAIR

RECORDING CLERK



List of Actions

Action 2022-01	Administration CEO to complete follow up of community survey status	Completed
Action 2023-01	Board Review Strategic Plan Survey Responses Add: Tradeshow survey	By June 5 th , 2023
Action 2023-02	CEO Contact LEAD Team Re: dissolution Add: Financial review (Board)	By May 1 st , 2023
Action 2023-03	CEO Research Francophone Community Grants Program	For next year
Action 2023-04	CEO/Board Prepare resolution to advocate for increased funding	By May 1 st , 2023