



EAST FERRIS PUBLIC LIBRARY BOARD MEETING

Minutes of the Virtual Public Library Board Meeting of February 6th, 2023

PRESENT: Christine Joly
Joyce Effinger
Lauren Rooyakkers, Deputy Mayor
Kari Hanselman, Recording Clerk
Donna St. Martin
Lisa Dupuis
Jennifer Laporte, CEO

EXCUSED ABSENT: None

OTHERS IN ATTENDANCE: None

1. **Call to Order** – Meeting called to order at 4:00 p.m.
2. **Land Acknowledgment** – Chair Effinger read the land acknowledgment

3. **Adoption of the Agenda**

Motion No. 2023-09

Moved by Lauren Rooyakkers

Seconded by Chris Joly

THAT the draft agenda circulated to the Board and dated February 6th, 2023 be hereby adopted as amended.

-add LEAD Team discussion under Other Business

CARRIED

4. **Accepting the Minutes of the Previous Meeting(s):**

Motion No. 2023-10

Moved by Chris Joly

Seconded by Lauren Rooyakkers

THAT the Minutes of the Regular Public Library Board Meeting held January 9th, 2023 be adopted as circulated.

CARRIED

5. **Business Arising from the Minutes:** None for this session
6. **Declaration of Conflict of Interest:** None for this session



7. Board Report

a) CEO Report

The CEO shared the report which included information on user demographics, new and ongoing programs, and fees libraries are allowed to charge.

Motion No. 2023-11

Moved by Chris Joly

Seconded by Donna St. Martin

Motion to approve the CEO Report dated February 6th, 2023.

CARRIED

8. Correspondence and Information Items:

CEO and Ms. Joly will meet to discuss this year's conference and report back to the board with the top three take aways.

9. Communication: None for this session

10. Action Items

a) 2022-01 – Community Survey – confirm action item completed

The board reviewed some of the survey responses. Action Item No. 2022-01 is now completed.

Action Item No. 2023-01 (Strategic Plan Survey Response Review) was created by the Board. Board members will review the responses and discuss at the next meeting.

11. Approval of Accounts Payable and Financial Reports

Motion No. 2023-12

Moved by Chris Joly

Seconded Donna St. Martin

Motion to approve the accounts payables as per the Cheque Register dated December 1st, 2022 through December 31st, 2022 and the Financial Statements dated December 1st, 2022 through December 31st, 2022.

CARRIED



12. Other Business

a) LEAD Team

Ms. Joly requested that the CEO reach out to the LEAD Team to confirm the group has dissolved and to tie up all the loose ends.

Action Item No. 2023-02 (LEAD Team Dissolution) was created by the Board.

13. In-Camera: None for this session

14. Adjournment

Motion No. 2023-13

Moved by Chris Joly

Seconded by Lauren Rooyakkers

Motion to adjourn the meeting at 4:52 p.m.

CARRIED

CHAIR

RECORDING CLERK



List of Actions

Action 2022-01	Administration CEO to complete follow up of community survey status	Completed
Action 2023-01	Board Review Strategic Plan Survey Responses	By March 6 th , 2023
Action 2023-02	CEO Contact LEAD Team Re: dissolution	By March 6 th , 2023